Unit-wide Student Teaching Field Placement Attendance Requirements (Approved 5/2012)
Early Childhood, Elementary Education, Secondary, K-12

- Meets state certification requirements for time in the classroom.
- A student teacher must complete a minimum of 66 days for a semester placement, and 33 days for a quarter placement.
- Students are expected to attend student teaching every day of their field placement unless their placement school is not in session due to weather or other cancellation.
- Students follow the placement school calendar and teacher contract hours. The start and end dates of student teaching are set by Keene State College and except for secondary education programs, are ‘book-ended’ by on-campus seminar sessions.
- All absences must be reported to the site supervisor and the cooperating teacher prior to the absence. The supervisor is responsible for maintaining attendance records.
- If a student teacher’s attendance drops below the 66/33 day expectation, the supervisor, with input from the cooperating teacher and the seminar instructor, will determine the number of days that must be made up, based upon the student’s demonstration of competencies and will communicate the number of days to the Educator Preparation Office.
- Make-up days may be added to the end of the placement if the supervisor deems it necessary to ensure a student’s demonstration of competencies. Student teachers should direct questions regarding absences/make-up days to their site supervisor.
- Non-compliance with this policy could result in the removal from a placement.

Friday, August 26, 2022  Student Teaching Seminar – 9:00-3:00, Location TBD
Monday, August 29, 2022  Student Teaching Begins
Mid – September  TK20 Username/Password sent/ Tk20 Binder sent to Cooperating Professionals
Wednesday, September 14, 2022  Student Teaching Seminar – 12:30-3:30, Location TBD
Wednesday, October 19, 2022  Student Teaching Seminar – 12:30-3:30, Location TBD
Wednesday, November 16, 2022  Student Teaching Seminar – 12:30-3:30, Location TBD
Friday, December 9, 2022  Student Teaching ends for ELED student teachers
Monday, December 12, 2022  Student Teaching Seminar – 8:00-11:00, Location TBD
December 13-16, 2022  Make up time – if needed
Monday, December 19, 2022  Cooperating Professional Tk20 Evaluations due

Tk20 evaluations must be submitted prior to the final evaluation conference. Cooperating Teacher stipends will be issued following required Tk20 evaluation submissions, if submitted no later than December 16, 2022.