

HOW TO FIND PROGRAM AND ADVISOR INFORMATION

Registrar's Office | kscregistrar@keene.edu

1. Sign into Self Service (MyKSC > Course Registration)
2. Choose the Student Planning tile:



Student Planning
Here you can search for courses, plan your terms, and schedule & register your course sections.

Finding program information

3. View your Progress by clicking the Go to My Progress link:

[Academics](#) • [Student Planning](#) • [Planning Overview](#)

Steps to Getting Started

There are many options to help you plan your courses and earn your degree. Here are 2 steps to get you started:

1



View Your Progress
Start by going to My Progress to see your academic progress in your degree and search for courses.

[Go to My Progress](#)

Your programs (along with other information) can be found in the upper-level corner.

In this example, the student has one degree (indicated by the 1 of 1 highlighted in yellow) in Computer Science, a second major in Art&Design – Graphic Design – Arts Management, a third major in Legal Studies and minors in Sustainability and STEM for Educators.

[Academics](#) · [Student Planning](#) · [My Progress](#)

My Progress

< > **BS Computer Science- Computer Science Option**
(1 of 1 programs)

At a Glance

Cumulative GPA:	3.976 (2.000 required)
Institution GPA:	3.976 (2.000 required)
Degree:	Bachelor of Science
Majors:	Computer Science Art&Design-Graphic Art Mgt Legal Studies
Minors:	Sustainability STEM for Educators
Departments:	Computer Science
Catalog:	2020
Alternate Catalog Year:	Select catalog year... ▼

Description
This option provides the greatest flexibility for ... [more](#)

Program Notes
[Show Program Notes](#)

Requirements

The above student decided to make Legal Studies a second degree instead of a second major (requires a minimum of 144 credits total instead of 120 credits for graduation). Notice Legal Studies has now disappeared from the list of majors on the right. The < > buttons help you to go between your two degrees to keep tabs on your degree requirements for graduation.

[Academics](#) · [Student Planning](#) · [My Progress](#)

My Progress

< > **BA Legal Studies**
(1 of 2 programs)

At a Glance

Cumulative GPA:	3.976 (2.000 required)
Institution GPA:	3.976 (2.000 required)
Degree:	Bachelor of Arts
Majors:	Legal Studies
Departments:	Economics & Politics
Catalog:	2020
Alternate Catalog Year:	Select catalog year... ▼

Description
Students earn 36 credits by taking a combination o ... [more](#)

Program Notes
[Show Program Notes](#)

Requirements

[Academics](#) · [Student Planning](#) · [My Progress](#)

My Progress

< > **BS Computer Science- Computer Science Option**
(2 of 2 programs)

At a Glance

Cumulative GPA:	3.976 (2.000 required)
Institution GPA:	3.976 (2.000 required)
Degree:	Bachelor of Science
Majors:	Computer Science Art&Design-Graphic Art Mgt Sustainability STEM for Educators
Minors:	
Departments:	Computer Science
Catalog:	2020
Alternate Catalog Year:	Select catalog year... ▼

Description
This option provides the greatest flexibility for ... [more](#)

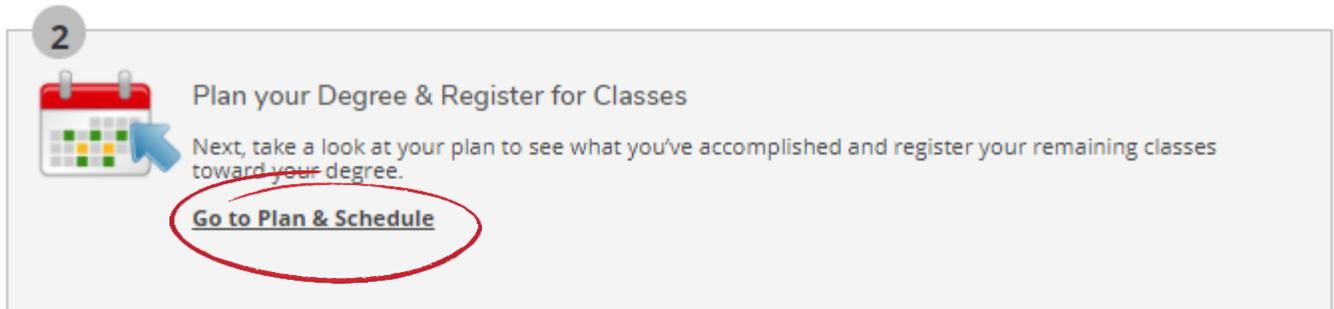
Program Notes
[Show Program Notes](#)

Requirements

Finding your Advisor information

1. After choosing the Student Planning tile in Self Service, click the Go to Plan & Schedule link:

2



Plan your Degree & Register for Classes

Next, take a look at your plan to see what you've accomplished and register your remaining classes toward your degree.

[Go to Plan & Schedule](#)

2. Under Plan your Degree and Schedule your Courses, you'll see several tabs – choose Advising:

[Academics](#) • [Student Planning](#) • [Plan & Schedule](#)

Plan your Degree and Schedule your courses

[Schedule](#) [Timeline](#) **[Advising](#)** [Petitions & Waivers](#)

Each of your advisors will be listed. **Tip:** Their names are links to their email so you can easily send them a message!

[Academics](#) • [Student Planning](#) • [Plan & Schedule](#)

Plan your Degree and Schedule your courses

[Schedule](#) [Timeline](#) **[Advising](#)** [Petitions & Waivers](#)

My Advisors

- [Shari Bemis](#)
- [Philip Barker](#)
- [Lynn Richardson](#)

Note: This student has three advisors because they have three majors/degrees. We don't normally assign advisors for minors.