

**KEENE STATE COLLEGE
B2 HOURLY PAYCYCLE
2020 (JANUARY - DECEMBER)**

We encourage you to submit your hours for review and approval by 9:00 am on Time Approval Monday. The official deadline for submission is 2:30 pm on Time Approval Monday

Early Time Submission Deadline Days are denoted with an * and are in bold

Pay I.D. & Number	WEEK 1		WEEK 2		Holidays during Paycycle	Web Time Entry					Check Date
	Beginning	Ending	Beginning	Ending		Day of Week	Employee Submission Deadline		Supervisor Approval Deadline		
B1-00	12/14/2019	12/20/2019	12/21/2019	12/27/2019	Campus Holidays: 12/25/19, 12/26/19	*Friday	12/20/2019	12:00 p.m.	12/20/2019	5:00 PM	1/3/2020
B2-01	12/28/2019	1/3/2020	1/4/2020	1/10/2020	1/1/2020	Monday	1/13/2020	9 a.m.	1/13/2020	3:00 PM	1/17/2020
B2-02	1/11/2020	1/17/2020	1/18/2020	1/24/2020	Martin Luther King Day 1/20/20	Monday	1/27/2020	9 a.m.	1/27/2020	3:00 PM	1/31/2020
B2-03	1/25/2020	1/31/2020	2/1/2020	2/7/2020		Monday	2/10/2020	9 a.m.	2/10/2020	3:00 p.m.	2/14/2020
B2-04	2/8/2020	2/14/2020	2/15/2020	2/21/2020		Monday	2/24/2020	9 a.m.	2/24/2020	3:00 p.m.	2/28/2020
B1-05	2/22/2020	2/28/2020	2/29/2020	3/6/2020		Monday	3/9/2020	9 a.m.	3/9/2020	3:00 p.m.	3/13/2020
B1-06	3/7/2020	3/13/2020	3/14/2020	3/20/2020		Monday	3/23/2020	9 a.m.	3/23/2020	3:00 p.m.	3/27/2020
B1-07	3/21/2020	3/27/2020	3/28/2020	4/3/2020		Monday	4/6/2020	9 a.m.	4/6/2020	3:00 p.m.	4/10/2020
B1-08	4/4/2020	4/10/2020	4/11/2020	4/17/2020		Monday	4/20/2020	9 a.m.	4/20/2020	3:00 p.m.	4/24/2020
B1-09	4/18/2020	4/24/2020	4/25/2020	5/1/2020		Monday	5/4/2020	9 a.m.	5/4/2020	3:00 p.m.	5/8/2020
B1-10	5/2/2020	5/8/2020	5/9/2020	5/15/2020		Monday	5/18/2020	9 a.m.	5/18/2020	3:00 p.m.	5/22/2020
B1-11	5/16/2020	5/22/2020	5/23/2020	5/29/2020	Memorial Day 05/25/20	Monday	6/1/2020	9 a.m.	6/1/2020	3:00 p.m.	6/5/2020
B1-12	5/30/2020	6/5/2020	6/6/2020	6/12/2020		Monday	6/15/2020	9 a.m.	6/15/2020	3:00 p.m.	6/19/2020
B1-13	6/13/2020	6/19/2020	6/20/2020	6/26/2020		* Friday	6/26/2020	9 a.m.	6/26/2020	3:00 p.m.	7/3/2020

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B1-14	6/27/2020	7/3/2020	7/4/2020	7/10/2020	Independence Day Observed 7/3/20	Monday	7/13/2020	9 a.m.	7/13/2020	3:00 p.m.	7/17/2020
B1-15	7/11/2020	7/17/2020	7/18/2020	7/24/2020		Monday	7/27/2020	9 a.m.	7/27/2020	3:00 p.m.	7/31/2020
B1-16	7/25/2020	7/31/2020	8/1/2020	8/7/2020		Monday	8/10/2020	9 a.m.	8/10/2020	3:00 p.m.	8/14/2020
B1-17	8/8/2020	8/14/2020	8/15/2020	8/21/2020		Monday	8/24/2020	9 a.m.	8/24/2020	3:00 p.m.	8/28/2020
B1-18	8/22/2020	8/28/2020	8/29/2020	9/4/2020	Labor Day 9/7/20	Friday	9/4/2020	9 a.m.	9/4/2020	3:00 p.m.	9/11/2020
B1-19	9/5/2020	9/11/2020	9/12/2020	9/18/2020		Monday	9/21/2020	9 a.m.	9/21/2020	3:00 p.m.	9/25/2020
B1-20	9/19/2020	9/25/2020	9/26/2020	10/2/2020		Monday	10/5/2020	9 a.m.	10/5/2020	3:00 p.m.	10/9/2020
B1-21	10/3/2020	10/9/2020	10/10/2020	10/16/2020		Monday	10/19/2020	9 a.m.	10/19/2020	3:00 p.m.	10/23/2020
B1-22	10/17/2020	10/23/2020	10/24/2020	10/30/2020		Monday	11/2/2020	9 a.m.	11/2/2020	3:00 p.m.	11/6/2020
B1-23	10/31/2020	11/6/2020	11/7/2020	11/13/2020	Veterans Day (observed) 11/11/20	Monday	11/16/2020	9 a.m.	11/16/2020	3:00 p.m.	11/20/2020
B1-24	11/14/2020	11/20/2020	11/21/2020	11/27/2020	Thanksgiving 11/26 and 11/27	Monday	11/30/2020	9 a.m.	11/30/2020	3:00 p.m.	12/4/2020
B1-25	11/28/2020	12/4/2020	12/5/2020	12/11/2020		Monday	12/14/2020	9 a.m.	12/14/2020	3:00 p.m.	12/18/2020
B1-01	12/12/2020	12/18/2020	12/19/2020	12/25/2020	12/25, 12/28, and Floating Holiday	*Thursday	12/24/2020	9 a.m.	12/24/2020	3:00 p.m.	12/31/2020