The Summer Links Program Agreement

This Agreement plays an important role in your success in the Links Program and at Keene State College. It explains the expectations regarding your behaviors during the Program, as well as the repercussions for not adhering to these expectations. Failure to act in accordance with any of these policies will result in consequences commensurate with the seriousness of the behavior engaged in. This can include, but is not limited to, a probationary status regarding the Program, restrictions on your participation in the Program, specific educational experiences, or even removal from the Program. Determination of whether a Links participant is responsible for a violation of any of the Responsibilities listed below will be made by professional staff members associated with the Links Program, and based on clear and convincing information that the student did engage in the violation(s). Additionally, students’ behaviors may be addressed through Keene State College’s Conduct System. If found responsible for violations of any of Keene State College’s policies, they will be issued appropriate sanctions based on the College’s Code of Conduct.

The principles expressed in Keene State College’s Mission and Values Statement guide our campus community. As a participant in the Links Program, you become a member of the Keene State community. As such, you join the faculty, staff, administration, and fellow students in a commitment to the principles expressed in the Statement. We expect all members of our community to be mindful of these principles, thereby sustaining and contributing to the community envisioned in our Mission and Values Statement.

COLLEGE MISSION & VALUES STATEMENT
Keene State College prepares promising students to think critically and creatively, to engage in active citizenship, and to pursue meaningful work. As the public liberal arts college of New Hampshire, we offer an enriching campus community and achieve academic excellence through the integration of teaching, learning, scholarship, and service.

VALUES
Our liberal arts mission dedicates us to the development of knowledge and skills necessary to meet the challenges of our changing world. As a public institution, we provide educational opportunities for all qualified students and continue our heritage of service to New Hampshire and the New England region.

We value
• All members of our community: students, faculty, staff, alumni, and friends.
• Strong relationships among students, faculty, and staff.
• Excellence in teaching, learning, and scholarship.
• Commitment to learning and cultural enrichment.
• Social justice and equity in our community and in our curriculum.
• Educational challenge and support for a wide range of learners.
• Physical and financial access and support.
• Balanced development of mind, body, and character.
• Diversity, civility, and respect.
• Civic engagement and service to the community.
• Environmental stewardship and sustainability.
• Partnerships that enhance the quality of life in the Monadnock region, New Hampshire, and the world.
• An attractive campus that inspires and supports inquiry, reflection, and social interaction.

Keene State College believes that with rights come responsibilities. You have the right to expect the College to foster an environment which advances your intellectual and personal growth. As a member of the Keene State College community you have a responsibility to assist in creating an atmosphere conducive to this growth.

RIGHTS - To benefit most from your educational experience, you have the right to expect:
• Academic and co-curricular experiences that provide opportunities for intellectual and personal growth and promote the standards of academic integrity.
• Faculty who are knowledgeable in their fields, effective in helping you learn, and diligent in providing appropriate and timely academic feedback
• Administrators and staff who are knowledgeable in their fields and who provide efficient/timely service and appropriate feedback
• Faculty, administrators, and staff who treat you with respect
• A curriculum that broadly educates, encourages critical thinking, and promotes proficiency in a specific field
• Equipment and material appropriate to the field of study, including reasonable access to current technology
• A variety of services which support academic, personal, and social growth
• As safe and healthy an environment as is reasonably possible
• An equitable and consistent enforcement of College policies with due consideration of the rights of all members of the College community

RESPONSIBILITIES - You should understand that your behavior in and out of the classroom will have positive and negative consequences for you and others. You have a responsibility to:
• Take learning seriously: attend class, be prepared, participate in discussions, ask questions, and get assignments done on time
• Treat faculty, staff, and fellow students with respect
• Contribute to the enrichment of the College and the larger community
• Protect and preserve property belonging to others and the College
• Be aware of how lifestyle choices affect academic success and personal growth
• Be knowledgeable of and comply with the College policies as outlined in the Student Handbook, College Catalog, and course syllabi
• Comply with all Keene State College, USNH, state, and local policies and regulations regarding COVID-19. These include, but are not limited to physical distancing and required, appropriate mask wearing.

To ensure that all members of the community have access to the rights listed above, everyone must honor his/her responsibilities and modify behavior to be in compliance with the above stated expectations as requested by the institution or members of this learning community.

The Student Handbook is one of a number of College publications that outline the services Keene State College provides and the expectations the College has of members of its' community. The Handbook has been organized to reflect the statement of the Rights and Responsibilities listed above. Questions regarding the Statement, or any specific rights or responsibilities, should be directed to any of the professional staff member working with the Links Program.

ACADEMIC PROGRAM POLICIES
Students who are enrolled in the Links Program are expected to maintain the academic course load determined at the time of registration, normally nine (9) credits, with exceptions made only at the discretion of the Links administrative staff.

ATTENDANCE
Specific attendance policies are detailed on each Links Syllabus. Additionally, Links Faculty have the discretion to withdraw any Links student who is absent for any reason for more than 3 classes, either in person or virtual classrooms.

WITHDRAWALS
Withdrawal from a course is only permitted with the approval of the student’s faculty member, and is only granted in exceptional cases. Additional conditions may be required to support the student’s successful completion of the Links Program.

INCOMPLETES
An incomplete may only be given by faculty when there have been extenuating circumstances or illness. Due to the abbreviated nature of Links, a student must have completed 80% of the coursework for faculty to consider an incomplete grade. Students who receive an incomplete have until the seventh week of fall semester to complete the coursework.

REFUNDS
Students who leave the program for any reason will be expected to fulfill all Links financial obligations. No refunds will be issued for tuition, room, or board after the Links start date.

DIRECTIVES ON PUBLIC HEALTH
Failure to comply with College directives designed to meet Federal, State, and/or local public health directives is a violation of College policy. Violations of this policy may include hosting a large gathering, failure to appropriately wear face coverings, not following social distancing,
and/or lack of compliance with other health regulations meant to prevent the spread of a disease or contagion, etc.

Below are links to specific policy areas that are incorporated under the Rights and Responsibilities. You are expected to become familiar with these policies, and uphold them over the course of the Program. The much of the language associated with the policies refers to procedures associated with matriculated students during a regular academic year. Given that your enrollment in courses is based on participating in the Links Program, many of the processes or procedures stated in the various policies are not applicable.

STUDENT HANDBOOK https://www.keene.edu/administration/policy/detail/handbook/

COVID-19 UPDATES https://www.keene.edu/office/wellnesscenter/info-on-coronavirus/

CONDUCT VIOLATIONS http://www.keene.edu/administration/policy/detail/handbook/code/

SEXUAL MISCONDUCT POLICY http://www.keene.edu/handbook/sexual-misconduct-policy/

ALCOHOL AND OTHER DRUGS POLICY http://www.keene.edu/administration/policy/detail/handbook/alcohol/

TOBACCO POLICY http://www.keene.edu/policy/tobacco.cfm

COMPUTER AND NETWORK USE POLICY http://www.keene.edu/policy/cnup.cfm

* Required

By typing my name and date below, I, a participant in the Summer Links Program, understand and agree to support and uphold the values, responsibilities, and policies outlined in the 2020 Summer Links Program Agreement, including complying with all USNH and Keene State College policies, regulations, and expectations related to the COVID-19 pandemic. I recognize that failing to comply with and abide by these expectations will result in consequences deemed appropriate by the Summer Links staff, including, but not limited to removal from the Program. Additionally, I understand the KSC Conduct System may take actions depending on the nature of the incident, and such actions may impact my status as a Keene State student. I accept that students removed from the Program will not be eligible for any refund of any monies paid to the Program for tuition, housing, and board no matter when the removal takes place.