



Wisdom to make a difference.

Student Credit Balance Authorization Form

Federal student aid regulations allow Keene State College to pay federal student aid to the student's account for tuition, fees, room, board, and other direct educational expenses

The regulations require the completion of a written authorization to approve using federal student aid credit balances to pay all other institutional expenses billed to your account. Examples of other expenses include health service fees, library fines, ID replacement charges, room damage charges, etc.

By completing and signing this form, I approve using my federal student aid credit balance to pay all other related institutional expenses. I understand that all charges to my account are a direct result of my enrollment at Keene State College. I further approve using my federal student aid credit balance to pay all other related institutional expenses from prior years, not to exceed \$200. Any remaining credit balance will be refunded to me after all institutional expenses are paid.

This authorization will be used for all periods for which I am enrolled at KSC.

I understand that I must contact KSC Student Accounts if I choose to change the authorization, and a new authorization form must be completed.

Student-printed name

Student ID#

Student-signature

Date

Please print, complete, and return this form to the Student Accounts Office promptly; thank you.

Student Accounts Office
Keene State College
229 Main Street
Keene, NH 03435-2603

Phone 800-572-1909, option 3
Fax: 603-358-2163
www.keene.edu/sao
studentaccounts@keene.edu