Keene State College

ACCELERATED
HIGH SCHOOL STUDENT
PROGRAM

Keene State College
Continuing Education and Extended Studies
229 Main Street, Keene, NH 03435-2605
www.keene.edu/ce | continuing-ed@keene.edu | 603-358-2290
Dear Student:

Thank you for your interest in the Accelerated High School Student Program at Keene State College.

The application form, as well as the guidelines for the program, are attached. The guidance counselors at your high school may be able to provide additional information or answer your questions regarding the program.

Once the application and supporting materials (high school transcript, letter of recommendation from the guidance counselor, and $10 non-refundable application fee) are received, they will be reviewed by the Associate Director of Admissions. You will be notified of the status of your application by the Continuing Education Office.

If you have any questions, please contact the Continuing Education Office at 603-358-2290 or continuing-ed@keene.edu.

Good luck in your academic endeavors!

Sincerely,

Robert L. Baker, Director
Continuing Education and Extended Studies
ACCELERATED HIGH SCHOOL STUDENT PROGRAM

GUIDELINES

The Office of Continuing Education and Extended Studies offers an opportunity for academically-talented high school students to participate in undergraduate courses at Keene State College. This opportunity is not intended to serve as an alternative high school program. Courses selected will represent an extension of the student’s high school curriculum. These courses will not serve as substitutions for secondary courses available at the participating school.

Eligibility

Class: Current high school juniors and seniors only
Standing: “B” average minimum/Cumulative GPA
Program: College Preparatory

Required Documentation

1. A letter of recommendation from the student’s guidance counselor, stating the student’s academic qualifications and relevance of KSC course(s) to high school program of studies.

2. Student’s high school transcript.

Restrictions

1. Keene State College course prerequisites must be met. No enrollments will be permitted in courses normally offered in the high school curriculum.

2. Seats in courses will be offered on a space available basis. The College reserves the right to cancel low enrolled sections.

3. Students may take one course:
   in the Fall semester
   and/or, in the Spring semester
   and/or, in the Summer Session
   Students should be advised of the intensive nature of courses offered during the summer session, which often are shorter than courses in the fall or spring semester.

   (A second course would be full tuition and CE fees.)

Course: as defined by Keene State College, offered during the day, evening, or on weekends (and week-long seminars/institutes during Summer Session)
4. Keene State College Tuition and Fees per semester include:
   - 50% of tuition (in-state/out-of-state rates apply)
   - 100% of the Continuing Education Fees
   - late fees, as they apply

Students pay the **full cost** for non-credit courses.

USNH Staff benefits apply; contact the Continuing Education Office for information.

5. Courses may be taken *during and not prior* to the student’s junior year of high school. Graduating seniors are eligible to take courses during the summer session of the year in which they intend to graduate; providing they are enrolled in the program **prior to** graduation.

**Registration Process**

Students must fill out an application form for the Accelerated High School Student Program (available in the Continuing Education and Extended Studies Office at KSC) then return the completed application form, letter of recommendation from a guidance counselor, a copy of the student’s high school transcript, and a non-refundable $10 application fee (checks made payable to Keene State College) to the Continuing Education office.

After the application is reviewed by the Admissions Office, the Continuing Education Office will notify students of their status.

**Home-schooled students:**

Home-schooled students wishing to participate in the Accelerated High School Student Program may do so by submitting the following:

1) Completed application form
2) $10 non-refundable application fee
3) Plan of studies and/or record of work completed (as agreed to with a high school district), in lieu of a high school transcript
4) Letter of recommendation from a high school guidance counselor, other appropriate school personnel or a statement by the student’s parent/guardian stating the relevance of the course to the program of studies, are all acceptable.

Rev. 11/30/2017
Keene State College
ACCELERATED HIGH SCHOOL STUDENT PROGRAM
Application Form

SEMESTER:  Fall ______  Spring ______  Summer ______  Year ____________

STUDENT INFORMATION

Name______________________________________________________________

         LAST        FIRST       MIDDLE INITIAL

Home Address:____________________________________________________________________________________________

       STREET/PO BOX

       CITY/TOWN        STATE        ZIP CODE

Date of Birth__________________ Home Phone Number:______________________________

Name of Parent/Guardian:_____________________________________ Home Phone Number:______________________________

HIGH SCHOOL INFORMATION (To be completed by guidance counselor or principal)________________

Present School Name:________________________________________ CEEB Number: ________________

Location:__________________________________________________ Graduation Mo/Yr:____________________

Please indicate the number of years of study in each of the following:

   English:_____  Mathematics:_____  Sciences:_____  Social Sciences:_____

This signature is to verify that a representative of the participating high school has reviewed the guidelines of the Accelerated High School Student Program, and agrees that these courses will not serve as substitutions for secondary course requirements.

________________________________________________________________________

High School Representative Date

REQUIRED ATTACHMENTS

- A letter of recommendation from your guidance counselor stating academic qualifications and relevance to program of study.
- A copy of your high school transcript.
- A non-refundable $10 Application fee (checks made payable to Keene State College).

*Upon acceptance to the program, and enrollment at KSC, release of grades is by written permission of student only.

Continuing Education Office use only: ____________________________________________

Revised 11.30.17 Received By Date