

**KEENE STATE COLLEGE  
B2 HOURLY PAYCYCLE  
2017 (JANUARY - DECEMBER)**

We encourage you to submit your hours for review and approval by 9:00 am on Time Approval Monday. The official deadline for submission is 2:30 pm on Time Approval Monday

Early Time Submission Deadline Days are denoted with an \* and are in bold

Pay I.D. & Number	WEEK 1		WEEK 2		Holidays during Paycycle	Web Time Entry				Check Date	
	Beginning	Ending	Beginning	Ending		Day of Week	Employee Submission Deadline		Supervisor Approval Deadline		
B2-00	12/17/2016	12/23/2016	12/24/2016	12/30/2016	Campus Holidays: 12/26/16, 12/29/16, 12/30/16	*Tuesday	1/3/2017	8:30 a.m.	1/3/2017	9:30 AM	1/6/2017
B2-01	12/31/2016	1/6/2017	1/7/2017	1/13/2017	New Year's Day (observed) 1/2/2017	*Friday	1/13/2016	9 a.m.	1/13/2017	3:00 PM	1/20/2017
B2-02	1/14/2017	1/20/2017	1/21/2017	1/27/2017	Martin Luther King Day 1/16/17	Monday	1/30/2017	9 a.m.	1/30/2017	3:00 PM	2/3/2017
B2-03	1/28/2017	2/3/2017	2/4/2017	2/10/2017		Monday	2/13/2017	9 a.m.	2/13/2017	3:00 p.m.	2/17/2017
B2-04	2/11/2017	2/17/2017	2/18/2017	2/24/2017		Monday	2/27/2017	9 a.m.	2/27/2017	3:00 p.m.	3/3/2017
B2-05	2/25/2017	3/3/2017	3/4/2017	3/10/2017		Monday	3/13/2017	9 a.m.	3/13/2017	3:00 p.m.	3/17/2017
B2-06	3/11/2017	3/17/2017	3/18/2017	3/24/2017		Monday	3/27/2017	9 a.m.	3/27/2017	3:00 p.m.	3/31/2017
B2-07	3/25/2017	3/31/2017	4/1/2017	4/7/2017		Monday	4/10/2017	9 a.m.	4/10/2017	3:00 p.m.	4/14/2017
B2-08	4/8/2017	4/14/2017	4/15/2017	4/21/2017		Monday	4/24/2017	9 a.m.	4/24/2017	3:00 p.m.	4/28/2017
B2-09	4/22/2017	4/28/2017	4/29/2017	5/5/2017		Monday	5/8/2017	9 a.m.	5/8/2017	3:00 p.m.	5/12/2017
B2-10	5/6/2017	5/12/2017	5/13/2017	5/19/2017		Monday	5/22/2017	9 a.m.	5/22/2017	3:00 p.m.	5/26/2017
B2-11	5/20/2017	5/26/2017	5/27/2017	6/2/2017	Memorial Day 05/29/17	Monday	6/5/2017	9 a.m.	6/5/2017	3:00 p.m.	6/9/2017
B2-12	6/3/2017	6/9/2017	6/10/2017	6/16/2017		Monday	6/19/2017	9 a.m.	6/19/2017	3:00 p.m.	6/23/2017
B2-13	6/17/2017	6/23/2017	6/24/2017	6/30/2017		* Friday	6/30/2017	9 a.m.	6/30/2017	3:00 p.m.	7/7/2017

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B2-14	7/1/2017	7/7/2017	7/8/2017	7/14/2017	Independence Day Observed 7/4/16	Monday	7/17/2017	9 a.m.	7/17/2017	3:00 p.m.	7/21/2017
B2-15	7/15/2017	7/21/2017	7/22/2017	7/28/2017		Monday	7/31/2017	9 a.m.	7/31/2017	3:00 p.m.	8/4/2017
B2-16	7/29/2017	8/4/2017	8/5/2017	8/11/2017		Monday	8/14/2017	9 a.m.	8/14/2017	3:00 p.m.	8/18/2017
B2-17	8/12/2017	8/18/2017	8/19/2017	8/25/2017		Monday	8/28/2017	9 a.m.	8/28/2017	3:00 p.m.	9/1/2017
B2-18	8/26/2017	9/1/2017	9/2/2017	9/8/2017	Labor Day 9/4/17	Monday	9/11/2017	9 a.m.	9/11/2017	3:00 p.m.	9/15/2017
B2-19	9/9/2017	9/15/2017	9/16/2017	9/22/2017		Monday	9/25/2017	9 a.m.	9/25/2017	3:00 p.m.	9/29/2017
B2-20	9/23/2017	9/29/2017	9/30/2017	10/6/2017		Monday	10/9/2017	9 a.m.	10/9/2017	3:00 p.m.	10/13/2017
B2-21	10/7/2017	10/13/2017	10/14/2017	10/20/2017		Monday	10/23/2017	9 a.m.	10/23/2017	3:00 p.m.	10/27/2017
B2-22	10/21/2017	10/27/2017	10/28/2017	11/3/2017		* Friday	11/3/2017	9 a.m.	11/3/2017	3:00 p.m.	11/9/2017
B2-23	11/4/2017	11/10/2017	11/11/2017	11/17/2017	Veterans Day (observed) 11/10/17	*Thursday	11/16/2017	9 a.m.	11/16/2017	3:00 p.m.	11/22/2017
B2-24	11/18/2017	11/24/2017	11/25/2017	12/1/2017	Thanksgiving 11/23 and 11/24	Monday	12/4/2017	9 a.m.	12/4/2017	3:00 p.m.	12/8/2017
B2-25	12/2/2017	12/8/2017	12/9/2017	12/15/2017		*Friday	12/15/2017	9 a.m.	12/15/2017	3:00 p.m.	12/22/2017
B2-26	12/16/2017	12/22/2017	12/23/2017	12/29/2017	12/25, 12/26, and 12/29/2017	* Friday	12/29/2017	9 a.m.	12/29/2017	3:00 p.m.	1/5/2018