How can I make a report to Campus Safety?
Reports can be made in a variety of ways:
• Call 9-1-1 in an emergency
• Call 603-358-2228 (8-2228 from an on-campus landline) to reach Campus Safety Dispatch.
• Call 603-357-9813 to reach the Keene Police Department directly.
• Activate one of over seventy blue light phones on campus for a direct connection to Campus Safety.
• Use the Silent Witness link on the Campus Safety webpage to anonymously report incidents. Silent Witness if not monitored 24 hours a day, and is therefore not an emergency reporting option.
• Appear in-person at the Campus Safety Office, located in Keddy House, on the corner of Main Street and Wyman Way.

Safety Tips
• Always keep your doors and windows locked. Never leave personal property unattended.
• If possible, let a friend or roommate know when and with whom you’ll be with and when you’ll return.
• Trust your instincts. If you feel uncomfortable about someone near you on the street, in an elevator, or getting off a bus, head for a populated place or yell for help.
• Use well-lit and busy sidewalks.
• Avoid walking alone. Call Campus Safety for a Safety ride.
• Try to park in an area that will be well-lit and heavily travelled when you return.
• If you choose to drink, drink responsibly. Remember that your ability to respond is diminished by over consumption of alcohol.
• Stay alert at all times and call Campus Safety immediately to report suspicious activity. If you SEE SOMETHING, SAY SOMETHING!
• Put ICE (In Case of Emergency) in your cellphone, along with a name and telephone number of a loved one, to enable emergency services personnel to contact your family in the event of an emergency.
• Listening to loud music, wearing headphones, or using your cellphone distracts you from being alert to potential safety issues. Unplug yourself and tune in to your immediate environment.

Internet Safety
• Don’t share your passwords.
• Be aware of an offer that sounds too goo to be true. Generally, these are in relation to a scam.
• No financial institution, bank, government agency, or police departments will ask for personal information over the phone or in an email.
• Phishing: involves the usage of fake emails, text messages, or copycat websites and accounts to commit identity theft.

Campus Safety
Keddy House (Wyman Way parking lot entrance)
603-358-2228
campussafety@keene.edu
Keene State College Department of Campus Safety
The Keene State College Department of Campus Safety is committed to supporting the educational mission of Keene State College by creating a safe and secure environment through effective, efficient, and consistent service to every member of the College community.

Information for students who have been involved with an incident:
We realize this is a difficult time for you. Help is available! This brochure contains some information to help you learn about the resources available that can help you.

Keep this report for reference: If you have any questions about the incident you were involved with, this guide may help answer some of them. If not, use the information contained on the front page when contacting Campus Safety.

To report additional information: If you have specific information pertaining to your case, please contact the Responding Officer at the email or phone number provided on their business card. If the matter is urgent, please contact Campus Safety Dispatch at 603-358-2228.

Copy of the report: To request a copy of the Campus Safety report for this incident, please call Dispatch at 603-358-2228. Be sure to include your name, date of incident as referenced above. This report must be requested by you and not your parents, or other family member.

Where does the incident go from here?
Once the incident is over, Campus Safety, and any other responding agency (Community Living, Keene Police, etc.) will write an incident report, documenting the interaction. The reports will then be read and reviewed to determine if any conduct or policy violations occurred. Should a conduct or policy violation be alleged, the students will be contacted by the appropriate department (Student Conduct, Dean of Students, Title IX Office, Counseling, Health Services, etc.)

If a student is subject to criminal or College disciplinary proceedings, will their parents be notified?
Not in most circumstances, The Family Educational Rights and Privacy Act (FERPA) restricts what information can and cannot be shared. Disciplinary records generally cannot be shared. Disciplinary records generally cannot be shared. Disciplinary records generally cannot be shared.

If a student is ill or injured, will the College call their parents?
The Health Insurance Portability and Accountability Act (HIPAA) also restricts what information can and cannot be shared; however, the College will notify the student’s emergency contact is appropriate.

On Campus Resources Available to Students:
The health and safety of campus community members is the College’s primary concern. Available resources, include:

- **Counseling Services**: Hours: Monday-Friday 8:00am-4:30pm. Appointments are made by visiting Elliot Center 3rd floor or calling 603-358-2437. More info at www.keene.edu/counseling
- **After Hours Counseling Proto-Call**: Available when the Counseling Center is not open or 24/7 and is fee and confidential. Call 603-358-2436.
- **Health Services**: Hours: Monday-Friday 8:00am-4:30pm. Appointments are made using self-scheduling via the Patient Portal at www.keene.edu/chw. Or call 603-358-2450.
- **Office of Multicultural Student Support and Success**: Hours: 8:30am-5:00pm or by scheduling an appointment. Contact Kya Roumimper at 603-358-2609 or by email at kya.roumimper@keene.edu. Or contact Hunter Kirschner at 603-358-2639 or by email at hunter.kirschner@keene.edu.
- **Title IX Office**: Hours: Monday-Friday 8:00am-4:30pm. To report allegations of sexual misconduct, dating or domestic violence, and stalking call 603-358-2010 or email at TitleIX@keene.edu.
- **Dean of Students Office**: Hours: Monday-Friday 8:00am-4:30pm. Call 603-358-2842 or email at deanofstudents@keene.edu.
- **Student Conduct Office**: Hours Monday-Friday 8:00am-4:30pm. Call 603-358-2840 or email at studentconduct10@keene.edu.
- **Financial Aid Office**: Hours: Monday-Friday 8:00am-4:30pm. Call 603-358-2280 or email at financialaid@keene.edu.
- **Newman Center Campus Ministry**: Email Cynthia.Cheshire@keene.edu

Off Campus Resources Available to Students:
- **Keene Police Department**: Hours: 24/7 Contact Dispatch at 603-357-9813.
- **Cheshire Medical Center**: Emergency Room is 24/7, call 603-354-6600.
- **MCVP: Crisis and Prevention Center**: Confidential Crisis Center: 24/7 hotline 603-352-3782.
- **Convenient MD Urgent Care**: Hours: 7 days a week 8:00am-8:00pm, call for an appointment at 603-352-3406.