

On Campus Resources

The Wellness Center, Counseling and Health Services
Monday - Friday 8:00am to 4:30pm at 603-358-2437
24/7 on call counseling: 603-358-2436

Office of Multicultural Student Support and Success
Hunter Kirschner
603-358-2639
hunter.kirschner@keene.edu

Transitions & Community Living
603-358-2339
communityliving@keene.edu

Title IX Office
Monday-Friday 8AM to 4:30PM
603-358-2010
TitleIX@keene.edu

Dean of Students Office
Monday-Friday 8AM to 4:30PM
603-358-2842
deanofstudents@keene.edu

Community Standards Office
Monday-Friday 8AM to 4:30PM
603-358-2840
communitystandards@keene.edu

Financial Aid Office
Monday-Friday 8AM to 4:30PM
603-358-2280
financialaid@keene.edu

Off Campus Resources

Keene Police Department: 24/7 603-357-9813

Cheshire Medical Center Emergency Room:
603-354-6600

MCVP Confidential Crisis Center: 24/7 603-352-3782

ConvenientMD Urgent Care: Daily 8AM-8PM
603-352-3406

How can I make a report to Campus Safety?

Reports can be made in a variety of ways:

- Call 9-1-1 in an emergency
- Call 603-358-2228 (8-2228 from an on-campus landline)
- Call 603-357-9813 to reach the Keene Police Department directly.
- Activate one of over seventy blue light phones on campus for a direct connection to Campus Safety.
- Use the Silent Witness link on the Campus Safety webpage to anonymously report incidents. Silent Witness if not monitored 24 hours a day, is therefore not an emergency reporting option.
- Appear in person at the Campus Safety Office, located in Keddy House, on the corner of Main Street and Wyman Way

Officer Name: _____
Badge #: _____
Report Number: _____
Location: _____
Date: _____



Department of Campus Safety

Keddy House, Wyman Way
603-358-2228 (24/7)
ksccampusafety@keene.edu

We are here to help.

Keene
STATE COLLEGE



Resource Guide for Students

Department of Campus Safety



Information for students who have been involved in an incident:

We realize this is a difficult time for you. Help is available! This brochure contains some information to help you learn about the resources available that can help you.

Keep this report for reference: If you have any questions about the incident you were involved with, this guide may help answer some of them. If not, use the information contained on the back page when contacting Campus Safety.

To report additional information: If you have specific information pertaining to your case, please contact the Responding Officer at the email or phone number provided on their business card. If the matter is urgent, please contact Campus Safety Dispatch at 603-358- 2228.

Copy of the report: To request a copy of the Campus Safety report for this incident, please call Dispatch at 603-358-2228. Be sure to include your name, and date of incident as referenced above. This report must be requested by you and not your parents, or other family members.

Where does the incident go from here?

Once the incident is over, Campus Safety and any other responding agency (Community Living, Keene Police, etc.) will write an incident report, documenting the interaction. The reports will then be read and reviewed to determine if any conduct or policy violations occurred. Should a conduct or policy violation be alleged, the students will be contacted by the appropriate department (Community Standards, Dean of Students, Title IX Office, Wellness Center, etc.)

If a student is subject to criminal or College disciplinary proceedings, will their parents be notified?

Not in most circumstances, The Family Educational Rights and Privacy Act (FERPA) restricts what information can and can't be shared. Disciplinary records generally cannot be shared.

If a student is ill or injured, will the College call their parents?

The Health Insurance Portability and Accountability Act (HIPAA) also restricts what information can and can't be shared; however, the College will notify the student's emergency contact is appropriate.

Internet Safety

- Don't share your passwords.
- Be aware of an offer that sounds too good to be true. Generally, these are in relation to a scam.

- No financial institution, bank, government agency, or police departments will ask for personal information over the phone or in an email.
- Phishing: involves the usage of fake emails, text messages, or copycat websites and accounts to commit identity theft.

Safety Tips

- Always keep your doors and windows locked. Never leave personal property unattended.
- If possible, let a friend or roommate know when and with whom you'll be with and when you'll return.
- Trust your instincts. If you feel uncomfortable about someone near you on the street, in an elevator, or getting off a bus, head for a populated place or yell for help.
- Use well-lit and busy sidewalks.
- Avoid walking alone. Call Campus Safety for a Safety Escort.
- Try to park in an area that will be well-lit and heavily traveled when you return.
- If you choose to drink, drink responsibly. Remember that your ability to respond is diminished by overconsumption of alcohol.
- Stay alert at all times and call Campus Safety immediately to report suspicious activity. If you SEE SOMETHING, SAY SOMETHING!
- Put ICE (In Case of Emergency) in your cellphone, along with a name and telephone number of a loved one, to enable emergency services personnel to contact your family in the event of an emergency.
- Listening to loud music, wearing headphones, or using your cellphone distracts you from being alert to potential safety issues. Unplug yourself and tune in to your immediate environment.

The Keene State College Department of Campus Safety is committed to supporting the educational mission of Keene State College by creating a safe and secure environment through effective, efficient, and consistent service to every member of the College community.