

**APPLYING FOR:**

☐ September 20\_\_\_\_ ☐ January 20\_\_\_\_

Please TYPE or PRINT clearly

**Name** (no nicknames, please) Last First Middle Former last name if any **Date of Birth** Month /Day /Year

**Permanent address** Number /Street

City /State /Zip Telephone with area code

**Mailing address** (if different from your permanent address)

City /State /Zip Telephone with area code

**Gender** ☐ Male ☐ Female ☐ Other/Prefer not to say

**Email address** (We recommend you use the family email address, since many students will change their address often throughout the application process.)

**Are you a U.S. citizen?**

☐ Yes ☐ No

**If you are not a U.S. citizen, please specify:**

Country of birth \_\_\_\_\_

Country of citizenship \_\_\_\_\_

Type of visa \_\_\_\_\_

Native language \_\_\_\_\_

TOEFL test dates \_\_\_\_\_

**Are you a New Hampshire resident?**

☐ Yes ☐ No

If yes, for how long? \_\_\_\_\_

**Have you ever been convicted of a misdemeanor or felony that has not been annulled by a court?**

☐ Yes ☐ No

If yes, please explain on a separate sheet of paper in complete detail the nature of the offense, the charges, the sentence received, and the extent to which the sentence has been served. Any changes in your situation should be reported to the Admissions Office immediately.

**ANY/ALL COLLEGES OR UNIVERSITIES ATTENDING/ATTENDED:**

**When were you registered for classes at KSC?** Dates of attendance: \_\_\_\_\_

☐ Registered through Continuing Education **OR** ☐ In a degree program

Present/most recent school	Location	CEEB Number	Dates attended	# Credits	Degree(s) awarded
Previous school	Location		Dates attended	# Credits	
Previous school	Location		Dates attended	# Credits	

Attach separate sheet if needed.

**REQUIRED ACADEMIC ADVISING SESSION:**

Once your application is processed you will be contacted by Student Academic Support Services (SASS) to establish your academic plan for success.

## PLEASE READ CAREFULLY!

### UNDER WHAT STATUS DID YOU LEAVE KEENE STATE COLLEGE?

- ☐ Officially withdrew
- ☐ Unofficially withdrew (stopped taking courses without notifying KSC officials)
- ☐ Suspended for academic reasons
- ☐ Suspended for disciplinary reasons
- ☐ Leave of absence expired

### UNDER WHICH PROGRAM DO YOU WISH TO BE READMITTED?

As a student applying for readmission to Keene State College, you must specify one of the two options described below.

- Students currently in good academic standing at KSC must choose the Continuation Program.
- No minimum grade point average is required for readmission under the New Start Program.

If you have questions about either program, please call the Admissions office at 603-358-2276.

#### You must check one.

- ☐ Continuation Program **OR** ☐ New Start Program

#### Continuation Program

Students readmitted under the Continuation Program begin where they left off in terms of cumulative averages earned during previous academic work at Keene State.

In an effort to raise their cumulative averages, students may elect to use the "forgiveness policy," which allows them to repeat courses once in which grades of CD or lower were received. Only the last grade received will be used in calculating the cumulative average. If a student repeats courses at another college or university, that institution must be regionally accredited and the student must earn a grade of C or higher in the course(s) to be transferred. Keene State College will accept only the credit earned, not the grade. The original grade earned at Keene State will remain on the permanent transcript but will not be included in the calculation of the cumulative grade point average. The student is responsible for reviewing, in advance, the content of any course to be repeated at another institution to determine whether the course is acceptable as equal under the forgiveness policy. Consult the appropriate discipline coordinator for help in determining course equivalency. Students currently on academic probation choosing this option have 2 semesters to get above the required 2.0 GPA.

#### New Start Program

After a break of at least one full academic semester, a student who is not in good academic standing may seek readmission to the College under the New Start Program. Students readmitted under the New Start Program essentially discard their previous cumulative averages. All courses and grades will be retained on the permanent transcript, but records will carry forward only credits, not grades, from previous course work that received a "C" or better.

No minimum grade point average is required for readmission under the New Start Program. Grades earned at Keene State College prior to matriculation are not included in the computation of the student's cumulative grade point average. Once readmitted, a student must achieve the minimum grade point average appropriate to his or her current standing, as determined by the total number of credits earned.

A complete, official transcript will be maintained. A student may elect the New Start Program only one time, and must do so at the time of application for readmission.

A non-matriculated, continuing education student who has completed coursework at Keene State College may elect to be admitted under the New Start Program.

Students currently in good academic standing at KSC are not eligible to exercise the New Start option.

## ACADEMIC INFORMATION

Choose your major by referring to the KSC website at [keene.edu/catalog](http://keene.edu/catalog).

Please indicate "undecided" if you have not chosen a major at time of application. Education majors should choose a second major. Options for a second major are listed in the catalog descriptions.

\_\_\_\_\_  
Major

\_\_\_\_\_  
Second major for Education majors

Please contact the admissions office if your major choice changes after application. **OFFICIAL** declaration of major takes place after enrollment.

I certify that to the best of my knowledge the information given in this application is correct and complete.

I understand that the College charges and bills for the entire semester. My signature on this application is required and represents, upon registration, a firm commitment to pay in full the total charges for the entire semester. This commitment becomes legally binding once I register for and begin each semester.

**NOTE: Applications will not be processed without a signature.**

\_\_\_\_\_  
Today's date

\_\_\_\_\_  
Signature of applicant

The information provided to Keene State College becomes the property of the College. In accordance with the Family Educational Rights and Privacy Act (FERPA), students retain the right to review their records.

**TO THE APPLICANT:**

Please complete the first section of this form and forward it to the Dean of Students or the person responsible for student disciplinary records at the college or university you are currently attending. If you are not currently matriculated, this form must be completed by the institution you last attended. Your application will not be considered complete until this form is received. When you request that your current or former college or university complete this form, you are giving your consent to allow the requested information be shared with Keene State College.

Student's Name: \_\_\_\_\_

Current Address: \_\_\_\_\_  
\_\_\_\_\_

I ( ) am attending or ( ) last attended:

Name of college/university: \_\_\_\_\_

Date(s) of attendance: \_\_\_\_\_  
\_\_\_\_\_**TO COLLEGE/UNIVERSITY OFFICIAL:**

Please complete the following information on the above-named student, who is applying to Keene State College. The information will be held in strict confidence. Thank you for your assistance. Please return to:

Admissions Office  
Keene State College  
229 Main Street  
Keene, NH 03435-2604

Has the student been involved in any serious disciplinary actions at your school? ☐ Yes ☐ NoHas the student been involved in acts of academic dishonesty? ☐ Yes ☐ NoIs the student eligible to return to your institution? ☐ Yes ☐ No

Please provide any additional commentary that would assist our Admissions Committee in making a decision.

Use the back of this paper if necessary.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name (please print): \_\_\_\_\_ Institution: \_\_\_\_\_

Title: \_\_\_\_\_ Phone: \_\_\_\_\_