

KSC GLOBAL ACADEMIC COURSE/PROGRAM SUSPENSION POLICY

The KSC International Travel Risk Review Committee (ITRRC) evaluates education abroad activities when a significant health or safety concern is raised and issues recommendations on whether to suspend that international activity. They may decide to suspend an education abroad activity before a program starts or while it is in process. This committee will determine whether to suspend an education abroad activity based on the ITRRC Review Criteria.

Health or safety concerns may arise from a number of sources, including U.S. State Department travel advisories, travel advisories from governmental or non-governmental health organizations, risk assessments from travel assistance providers, KSC faculty and staff with an expertise in the area, natural disasters, on-site staff officials or other indicators of potential health or safety threats.

In emergency situations where it is impractical for the International Travel Risk Review Committee (ITRRC) to meet, the Provost for Academic Affairs and Director of the Global Education Center may take immediate steps to have students removed from a country, region or area. KSC program leaders may take immediate steps to remove students from a country, region or area without prior action by the committee if prompt action is needed to ensure student safety. The individual program director or designee will notify the Committee within 24 hours of any such emergency action.

Review Criteria

In deciding whether to suspend a KSC-sponsored education abroad activity, the ITRRC will consider the following factors:

- The educational purpose of the activity
- The educational, research, service, outreach, or professional development importance of the activity in relation to the students' KSC program
- The political and physical conditions in the destination country(ies)
- The level of risk to students' health and safety
- Travel conditions and the ability to evacuate students, if necessary
- The manageability of legal risk to the University

Committee Membership

The International Travel Risk Review Committee (ITRRC) is comprised of:

- Provost for Academic Affairs or his/her appointee
- The VP of Student Affairs or his/her appointee
- Director, Global Education office
- Director, Campus Safety

These officials may delegate their responsibilities to others within their areas of authority. Other key individuals from KSC or beyond may be brought in for consultation and advice, depending on the circumstances unfolding and the type of global trip and/or activity. Recommendations made by the Committee are forwarded to the Provost and President for final decision.