

Course Numbering Policy



Keene State College Policies and Procedures

Course Numbering Policy

Section Menu

All courses carry four credits unless otherwise indicated. Prerequisites, if there are any, are listed at the end of each course description.

100/200-level courses are introductory and intermediate courses usually taken during the freshman and sophomore years.

300/400-level courses are upper division courses, usually taken by juniors and seniors.

500 and 600-level courses are graduate courses but are open to senior undergraduates with permission of the appropriate academic program chair or school dean.

All courses ending in the two digits "90" will be rotating special topics courses (that may be repeated by students for credit as topics vary).

All courses ending in the two digits "98" will be independent studies.

All courses ending in the two digits "99" will be experimental courses. Experimental courses are numbered as 199 (introductory), 399 (advanced), and 599 (graduate). They may be offered as variable credit (1-4 credits) with permission of the program's faculty and the appropriate school dean. Faculty may not offer the same experimental course more than twice. This includes offering an experimental course more than twice with an alteration to the course title or offering the same course topic at a different course level. If a topic is to be regularly offered, then it needs to proceed through the curriculum process and become a course listed in the catalog. Department Chairs and the relevant Dean's Office shall enforce this policy.

No experimental courses shall be offered (199, 399, etc.). In order to allow current necessary courses to be offered until they may go through the curriculum process and enter the catalog, the policy of no experimental course offerings shall go into effect in academic year 2019-2020.