

# Commencement Policy

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Keene State College Policies and Procedures

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After the Registrar's Office has received a student's completed Intent to Graduate Form, an administrator in that office will conduct an "academic audit" of the student's progress toward graduation and will notify the student of his or her anticipated time to completion.

Since the college has a single Commencement ceremony in May each year, students may participate in Commencement ceremonies if they meet both of the following conditions:

- They are in "good academic standing" (with a cumulative grade point average of 2.0 or higher) at the conclusion of Fall Semester.
- They will be within 16 credits of completing the requirements for their baccalaureate degree(s) at the conclusion of Spring Semester.

Appeals will be decided by the Assistant Dean(s) of the School(s) in which a student appellant has a declared major.

If a student is expected to meet graduation requirements in August or December of the next academic year, the Commencement program will note that fact.

Participation in Commencement does not constitute conferral of a degree. The requirements for a student's degree must be completed before a degree is awarded and a diploma is issued.

Students may not participate in commencement more than once for the same degree.

(Revised December, 2013)