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229 Main Street  
Keene, NH 03435  
keene.edu

## ARTICULATION AGREEMENT BETWEEN KEENE STATE COLLEGE and GRANITE STATE COLLEGE

In the spirit of providing New Hampshire students with enhanced freedom of choice and access among USNH system partners, Keene State College (KSC) and Granite State College (GSC) enter into an Articulation Agreement for the delivery of academic programs and or curricula as identified in Appendix A. The initial partnership was formally approved in a Memorandum of Understanding (MOU) in 2006. This Articulation Agreement is based on the historically successful collaboration between these two institutions. The Articulation Agreement also represents a renegotiation of the previous contract and supersedes the 2014 Agreement and any and all previous Agreements relating to the subject matter as specified.

### PURPOSE

The purpose of this Articulation Agreement is to specify how individuals who complete an approved post-baccalaureate teacher certification program at GSC and obtain certification by the New Hampshire Department of Education as a result of completing this program (NHDOE), may:

- Transfer up to 12 post-baccalaureate credits from GSC to the KSC Master of Education: Curriculum and Instruction program and
- Be awarded up to nine additional credits of Demonstration of Certification Competency by KSC to be applied to the KSC M.Ed. in Curriculum and Instruction.

This Agreement facilitates access to advanced graduate study for GSC students who complete post-baccalaureate certification programs.

### JOINT RESPONSIBILITIES

To the extent possible, GSC and KSC will publicize this Agreement and collaborate in joint marketing efforts that encourage students to complete an online Certification and earn a Master's degree in Education:

- 1) Enroll at Granite State College and complete an approved online Certification program (see the list of approved programs on page five).
- 2) Enroll at Keene State College and earn an M.Ed in Curriculum and Instruction (that may include up to 12 transfer credits from GSC and up to nine credits of Demonstration of Certification Competency awarded by KSC).

Each institution is solely responsible for the costs of any marketing efforts it undertakes.

### KEENE STATE COLLEGE RESPONSIBILITIES

If KSC implements changes to academic programs that would affect this Agreement, they will notify GSC. This may include changes to the goals or content of the KSC M.Ed.

### GRANITE STATE COLLEGE RESPONSIBILITIES

If GSC implements changes to academic programs that would affect this Agreement, they will notify KSC. This may include changes to the goals or content related to relevant GSC certification programs. Granite State College will include distinctive graduate components in post-baccalaureate courses that are cross-listed with undergraduate courses, and will continue to revise and improve these components.

### FACILITY USE AT KEENE STATE COLLEGE

Granite State College post-baccalaureate certification courses may be offered at the KSC campus in order to facilitate the transition of students into the M.Ed. and help address the critical shortage of targeted educators in Southwestern New Hampshire. If GSC provides instruction at the KSC campus, they will follow current KSC rental agreement processes. Arrangements will be made in a timely manner and priority will be given for KSC courses and activities. KSC will offer the established KSC partner rate for USNH partners. This is intended to be mutually beneficial to both institutions.

### ACADEMIC STANDARDS

Granite State College teacher certification programs are approved by New Hampshire Department of Education (NHDOE). Keene State College Teacher Education programs are approved by the NHDOE and the National Council for Accreditation of Teacher Education (NCATE). The National Board for Professional Teaching Standards (NBPTS) Five Core Propositions form the basis for the Demonstration of Leadership coursework leading to the KSC M.Ed.

### PERIODIC REVIEW

This Agreement will be reviewed by GSC and KSC every four years to determine if any changes in course content or outcomes have occurred that might affect the existing agreement.

### TERM and TERMINATION

This Agreement is effective as of the date it has been signed by both parties. It may be terminated by either party by giving notice in writing to the other party at least twelve (12) months prior to the date of termination.

### PROGRAM OVERSIGHT

The GSC post-baccalaureate teacher certification program is administered by the Dean of the School of Education. The GSC Academic Council and Academic Affairs division provide direction with regards to academic policy and program delivery. The KSC M.Ed. programs are administered by the Dean of Arts, Education, and Humanities. Keene State College graduate faculty Coordinators and Chair provide direction regarding academic policy and program delivery.

### DISPUTE RESOLUTION

Notice of any and all complaints and/or grievances concerning this Agreement shall be provided to the administrators assigned to this contract. Both partners will work collaboratively to solve any said disputes.

### ASSIGNMENTS

This Agreement may not be assigned or otherwise transferred by either party, in whole or in part, without the express prior written consent of the other party.

**APPLICABILITY OF STATE LAW**

This Agreement shall be governed and interpreted under the laws of the State of New Hampshire.

**SCOPE OF THE AGREEMENT**

This Agreement and its Appendices, contains the entire Agreement of the parties and cancels and supersedes any previous understanding or Agreement, whether written or oral. All substantial changes or major modifications to this Agreement must be agreed to in writing between the parties.

*Remainder of page left intentionally blank for signature page to follow.*

**SIGNATURE SECTION**

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed in duplicate, each of which shall be considered an original, by their respective signatory officials thereunto duly authorized as of the day and year first above written.



**Dr. Melinda Treadwell  
President, Keene State College**

2/3/2020

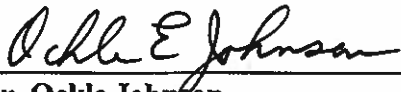
**Date**



**Dr. Mark Rubinstein  
President, Granite State College**

2-3-2020

**Date**



**Dr. Ockle Johnson  
Interim Provost and Vice President for Academic Affairs  
Keene State College**

2/3/2020

**Date**



**Dr. Scott Stanley  
Provost and Vice President for Academic Affairs  
Granite State College**

2/3/2020

**Date**



**Ms. Renee Harlow  
Campus Purchasing Director, Procurement Office  
Keene State College**

2/10/20

**Date**

## Appendix A - Statement of Work

### Approved Certification Programs

The framework below specifies how individuals who become certified via an approved post-baccalaureate program at GSC may transfer up to 12 post-baccalaureate credits and up to 9 credits of Demonstration of Certification Competency into the Master of Education: Curriculum and Instruction degree at KSC. The following list of New Hampshire Department of Education (NHDOE) approved certification programs is current as of March 1, 2014. These are the approved GSC certification programs:

- Early Childhood Education
- Early Childhood Special Education
- Elementary Education
- Emotional and Behavioral Disabilities
- General Special Education
- Intellectual and Developmental Disabilities
- Mathematics (Grades 5-8 or 7-12)
- Reading and Writing (Teacher or Specialist)
- Specific Learning Disabilities
- Digital Learning Specialist

New GSC programs approved by the NHDOE will be included under this agreement.

### GSC Post-Baccalaureate Teacher Certification Program

GSC insures that students adequately address all required competencies for certification by requiring them to complete a series of post-baccalaureate courses which include field-based learning experiences, field-based demonstrations of competence, and a research component in each course.

### KSC Master of Education Degree

The KSC M.Ed. is an intensive, research-based program. The M.Ed. Curriculum & Instruction option requires 36 credits to complete. Students are expected to complete a minimum of fifteen (15) credits at KSC from the courses listed below, unless an alternative KSC course(s) is approved by the KSC advisor:

#### Foundations (select two courses)

EDUC 651: School Leadership (3 credits)

EDUC 611: Contemporary Issues (3 credits)

EDUC 641: School Law (3 credits)

#### Applied Research (complete all three courses)

EDUC 670: Educational Research Foundations (3 credits)

EDUC 675: Educational Research Design (3 credits)

EDUC 699: Capstone (3 credits)

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TOTAL CREDITS (15 credits from the 6 courses above)

Requirements are met through group meetings held in Keene; individual consultations with faculty; extensive independent work; technical writing; and applied, research-based demonstration of competency.

### **Transfer Credits and Documentation**

Credits used to complete a bachelor's degree are not transferable toward an M.Ed. Up to 12 post-baccalaureate credits will be considered for transfer from GSC. Up to nine additional credits may be awarded by KSC if a student is able to demonstrate professional certification competency. A candidate's eligibility to receive transfer credit from GSC and credits from KSC for demonstration of professional certification competence will be determined after all documentation has been gathered and evaluated. Note:

- Individual course grades must be a B or above (3.0 on a scale of 4.0) to qualify as transfer credit.
- Courses taken more than seven years before the date of matriculation may not be transferred.
- Candidates who receive less than the maximum number of credits (21 credits) must complete additional courses from the M.Ed. Curriculum and Instruction program.
- GSC modules, non-credit bearing courses, and credits earned through life experience do not qualify for transfer.
- Transfer grades do not count toward the 3.0 grade point average required for completion of the M.Ed.

The award of transfer credit via this Articulation Agreement is limited to individuals who are matriculated at KSC. Qualified transfer credits will be posted to the KSC transcript, free of charge, once all requirements for the M.Ed. have been met. **EDUC 612 – Demonstrated Certification Competence is the course used by KSC to transfer up to nine approved Demonstration of Certification Competency credits from GSC for this Articulation Agreement.**

#### **The following criteria and documentation must be met:**

- Complete application to KSC and an interview with the Education Department faculty during which the candidate will present three artifacts from their GSC certification program to support their Demonstration of Certification Competency.
- Official Granite State College transcripts *must* include language in the following three areas that is specific to the program that was completed. The following is an example:  
*Comments: This student has completed a New Hampshire state approved Reading and Writing Specialist Advanced Endorsement Certification Program.*  
*Degree Awarded: Reading and Writing Specialist Program*  
*Major: Reading and Writing Specialist*
- Copy of current certification from an approved state department of education which resulted from completion of a NHDOE approved post-baccalaureate program at GSC. Reading/Writing Specialist candidates may submit an 'Intern License' from the NHDOE or a final copy of official GSC transcripts. In instances where students are granted provisional acceptance to GSC to complete the RWS program without an earned Master's degree, KSC will be supplied with transcripts indicating completion of all required courses for the RWS certification, but will not indicate a recommendation for certification to the NHDOE. Upon completion of KSC's M.Ed. program, GSC will recommend RWS

candidates for certification once official transcripts from KSC noting M.Ed. program completion are received.

- Bachelor's degree earned prior to start of a post-baccalaureate certification program at GSC.
- Up to 12 post-baccalaureate credits earned at GSC. The maximum transfer credit award will be 12 transfer credits toward the KSC M.Ed.: Curriculum & Instruction option.
- Complete at least one year of full-time teaching experience working with children and youth in an appropriate educational setting (pre-K to 12).
- Maintain employment on at least a half-time basis in an approved educational setting for the duration of the program.

