



Office of Community Service  
Keene State College  
Mail Stop 3003  
229 Main Street  
Keene, NH

**AMERICA READS AND AMERICA COUNTS TUTORS  
AT KEENE STATE COLLEGE  
APPLICATION FOR EMPLOYMENT / VOLUNTEERING**

Please answer all of the following questions on this document, save it, and then email as an attachment to kscreads@gmail.com.

**Name:** \_\_\_\_\_  
*Last First MI*

**Today's date:**

**Permanent Address:**

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Local Address:**

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Phone Number:**

**Email:**

**Emergency contact:**

**Relationship:**

**Contact's phone:**

**Classification:**  Freshman  Sophomore  Junior  Senior

**Academic Major:**

**Are you eligible for Federal Work-Study?**  Yes  No

**Year of work-study at KSC:**  1<sup>st</sup>  2<sup>nd</sup>  3<sup>rd</sup>  4<sup>th</sup>

**If not, are you willing to volunteer?**  Yes  No

**If hired, will you commit to work 5 hours per week? (2 hours for volunteers)**  Yes  No

1. Describe what tutoring experiences you have had.
2. Describe what experiences you have had with young children.
3. What strategies and activities would you use to help a child who is struggling to learn how to read?
4. Why do you want to be a tutor?
5. Keeping in mind that you have many responsibilities as a college student, based on a scale of one to ten, what level of commitment will you be able to pledge to America Reads if you are hired as a tutor?

1  2  3  4  5  6  7  8  9  10

Please explain.

6. Regular and punctual attendance at your tutoring site, at training sessions, and at team meetings is also required. The first training will occur on the 12<sup>th</sup> of September; the second will be held on the 19<sup>th</sup> of September and will continue every other Wednesday at 8:00pm for the remainder of the year. You will be assigned tutoring times that fit your schedule. You will not be required to tutor during university holidays and breaks. Do you understand that your tutoring and team meeting schedule must be maintained even when you have exams or papers due?  Yes  No
7. Do you understand that chronic absences from tutoring sessions and/or team meetings (maximum of three) can be grounds for dismissal?  Yes  No
8. Are you willing to walk to a nearby site?  Yes  No
9. What else would you like for us to know about you?

- The schools are smoke-, alcohol, and drug-free zones.
- No one other than school staff may take a student off campus without written permission of the parents and the school principal.
- No child is to receive any form of corporal punishment.
- No one other than approved school staff may administer medicines.
- Students, staff and volunteers should refer any injury or accident to the classroom teacher who will follow the proper procedures.
- Information received as the result of an individual's activities in the school is to be kept strictly confidential.

10. Please list two references (not directly related to you, or who are living with you) that we may contact:

Name:

Phone Number:

Name:

Phone Number:

11. Please block out the times in which you **ARE** available to work:

	MON	TUES	WED	THURS	FRI	SAT	SUN
8:00							
8:30							
9:00							
9:30							
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