

What Is Upward Bound?

Upward Bound prepares high school students for success in high school and enrollment in college. Upward Bound provides academic, social, cultural, and recreational activities designed to build the academic and communication skills, motivation, self-awareness, and self-confidence necessary for success in college. This program, in operation since 1974, takes place primarily on the campus of Keene State College in Keene, New Hampshire, and serves 75 students from specific high schools in southeastern Vermont and southwestern New Hampshire. Upward Bound receives funds from the U.S. Department of Education and, therefore, is free of charge to students who come from low-income families.

Upward Bound students participate in an intensive six-week program during the summers of their high school years, including the summer following their senior year. Students are also involved in an Academic Year Program throughout their high school years. Typically, an Upward Bound student is enrolled in the program for three to four years.

Goals

- Improving students' reading, writing, math, science, test-taking, and study skills.
- Helping students explore career possibilities and the value of community service.
- Introducing students to stimulating new areas of interest, both academic and non-academic, available at most colleges.
- Giving students the experience of cooperative living through self-governing residence on campus.
- Improving skills for relating to others from their own and different cultures.
- Exploring leadership potential and strengthening the commitment to self-improvement.

For more information about Keene State College Upward Bound:

Website: <http://www.keene.edu/upward>

Facebook: <http://www.facebook.com/kscupwardbound>

Application Procedures

Applications will be accepted from **Monday, January 9 through Friday, March 16, 2012.**

Applications will be considered when completed **in full** by the due date.

Application Requirements:

- Student Application form (*pages 1 & 2*)
- Family Financial Statement (*page 3*)*
- Permission to Release Records form (*page 4*)
submitted to Guidance Office
- Guidance Counselor Recommendation form (*page 5*)
- English Teacher Recommendation form (*page 6*)
- Teacher Recommendation form (*page 7*)

It is the applicant's responsibility to see to it that the **Guidance and Two Teacher Recommendation forms** are submitted in addition to the parts submitted by the family. The applicant should check with the teachers and guidance counselor to make sure the necessary information has been sent.

*Please note:

The Family Financial Statement may be returned after March 16th. If Page 3 is not returned by April 15th, Upward Bound will be unable to reach an admission's decision for the student, and the student may not be admitted.

Admission into the program is based on financial eligibility, academic eligibility and a personal interview.



Keene State College Upward Bound
229 Main Street
Keene, New Hampshire 03435-1801
P: (603) 358-2360, F: (603) 358-2059
upwardbound@keene.edu

STUDENT APPLICATION INSTRUCTIONS

The information requested in this form is needed to determine eligibility for admission to this federally-funded program. Federal regulations require that Upward Bound keep such records on all students. All fields are required; all answers will be treated confidentially.

Section 1: Applicant Information

Legal Name – Applicant's must supply the name listed on their birth certificate, social security number and/or other legal documents.

Nickname – Please provide the name by which you prefer to be called, if it differs from your legal name.

Legal Address – List the physical address of your home. Applicants must reside within the KSC UB target area to be eligible for services, which will be verified through physical address.

Mailing Address – List alternate address and/or P.O. Box mail should be delivered to, if different from home address.

Home Phone Number – If no landline exists within the home, please enter n/a.

Cell Phone Number – Please enter the cell phone number for the student applicant. If student does not have a cell phone number, enter n/a.

Email Address – Please supply the email address of the applicant student which s/he checks regularly.

Date of Birth – Please enter DOB in MM/DD/YYYY format.

Gender – Check the appropriate option for student's gender identity.

Social Security Number – SSN is required to assess program eligibility. .

U. S. Citizenship – Citizenship declaration is required to assess program eligibility.

Languages Spoken at Home – If language is other than English, please specify next to "other".

How did you hear about UB? – Used for statistical purposes only.

Section 2: School Information

School Currently Attending – Please indicate the high school at which the student applicant is currently enrolled.

Guidance Counselor – List the applicant's assigned school counselor, who will be completing the Guidance Recommendation Form (included).

Current grade in School – Base current grade on earned credits, not number of years attended.

Expected Year of Graduation – Enter the year that the student expects to graduate from high school.

References – Please list the names of the instructors from whom you have requested recommendations. It is the applicant's responsibility to see that recommendations are submitted.

VSAC Outreach / Educational Talent Search – For informational purposes at time of application; please indicate if currently enrolled in either of these educational outreach programs, dependent on state of residency.

Section 3: Writing Sample

The applicant is required to provide a short writing sample as a part of the completed application for Keene State College Upward Bound. Though the response may be handwritten in the space provided, the applicant should provide a written statement which reflects not only their answer to the prompt but their writing skills, style and voice.

Section 4: Household Information

With Whom Does the Applicant Live – Please check the box which most closely represents the guardians with whom the applicant lives.

Ward of the State / Foster Care – If checking yes to either of these questions, please include a letter from a caseworker indicating the state as custodian.

Father/Male Guardian and/or Mother/Female Guardian – Please provide the following information for the parents/guardians living in the home with the applicant student: *Name; Relationship to Student; Email Address; Cell Phone Number; Highest Educational Degree Attained; Current Employer* (indicate if unemployed); *Work Telephone Number; Address of Employer; and Salary or Wages* at present.

How many people, including this student, presently live together in the same household? – Include all residents of the address listed

List the names of additional persons living in the household, excluding applicant, parents/guardians listed previously – If the person is not related to the applicant but is presently living in the household, please put "unrelated." The age is necessary only for brothers and sisters. If the person is neither attending school nor employed, please put "not employed." If the person is attending school, please give the grade level. If the person is a baby or preschooler, put N/A. If there are more than five (5) additional household members, please list on an additional sheet and include with application.

Does the applicant have brothers or sisters who are attending or have attended college? – Indicate siblings from the student applicant's household who are attending or have attended post-secondary education. :

Own/Rent/Public Housing – Check the option which represents current household living situation.

Assets – In order to assess income eligibility for the program, please provide information about current household assets as listed.

Assistance/Benefits – Specify any assistance or benefits the household is receiving. Please list child support received **only** for the applicant child. If you do not receive any of the listed assistance or benefits, please indicate as n/a.

Section 5: Signatures

Signatures of both the student applicant and one parent/guardian are required. Signature verifies that all information provided is accurate and that both student applicant and parent/guardian acknowledge application to the Keene State College Upward Bound program.

Please see Family Financial Statement (page 3) and Permission to Release Records (page 4) for additional instructions.

SECTION 1: APPLICANT INFORMATION

Legal Name: _____
First/Given M.I. Last Jr., etc.

Nickname: (if any) _____

Legal Home Address: _____
Street

_____ *City State Zip Code*

Mailing Address (if different from above) _____
Street

_____ *City State Zip Code*

Home Phone: _____ Cell Phone: _____

Email Address: _____

Date of Birth: _____ Gender: Male Female

Social Security Number: _____

Is the Applicant a U.S. Citizen? Yes No (If no, please explain on separate sheet)

Languages Spoken at Home: English Other (specify): _____

How did you hear about UB? Friend Teacher Presentation
 Relative Guidance Counselor Other (specify): _____

SECTION 2: SCHOOL INFORMATION

School Currently Attending: _____

Guidance Counselor: _____

Current Grade in School: _____ Expected Year of Graduation: _____

Please list the teachers from whom you have requested recommendations:

English: _____

Other: _____ Department/Subject: _____

VERMONT STUDENTS ONLY: Is the applicant a participant in the VSAC Outreach Program? Yes No

NEW HAMPSHIRE STUDENTS ONLY: Is the applicant a participant in the Educational Talent Search Program? Yes No

SECTION 3: WRITING SAMPLE

In the space provided below, the applicant should indicate why she/he is interested in participating in the Keene State College Upward Bound Program. Additional sheets may be attached but are not necessary.

SECTION 4: HOUSEHOLD INFORMATION

With whom does the applicant live?

- Mother and Father Mother Only Mother and Stepfather Foster Parent(s)
 Legal Guardian(s) Father Only Father and Stepmother Other (specify):

Is the applicant a ward of the state? Yes No
 Is the applicant in foster care and not an official ward of the state? Yes No

Father/Male Guardian living with applicant (if any)

Name: _____
 Relationship to applicant: _____
 Email Address: _____
 Cell Phone Number: _____
 Highest Educational Degree Attained: High School Diploma
 2 Year College Degree
 4 Year College Degree
 Other (specify): _____
 Current Employer: _____
 Work Telephone Number: _____
 Address of Employer: _____

Mother/Female Guardian living with applicant (if any)

Name: _____
 Relationship to applicant: _____
 Email Address: _____
 Cell Phone Number: _____
 Highest Educational Degree Attained: High School Diploma
 2 Year College Degree
 4 Year College Degree
 Other (specify): _____
 Current Employer: _____
 Work Telephone Number: _____
 Address of Employer: _____

Salary or Wages: \$ _____ per month per year Salary or Wages: \$ _____ per month per year

How many people, including this student, presently live together in the same household? _____

Please list the names of additional persons living in the household (excluding applicant, parents/guardians above):

Name	Relationship to Student	Age	Name of College, School or Place of Employment	College or School Grade
1 _____				
2 _____				
3 _____				
4 _____				
5 _____				

Does the applicant have brothers or sisters who are attending or have attended college? Yes No
 Please list name and institution, if not included above.

Do you: own your own home rent your home live in public housing

As of today, what is your (parent/guardian) total current balance of cash, savings and checking accounts? \$ _____

What is the total value of your (parent/guardian) investments, including stocks, bonds, mutual funds, etc.? (do not include life insurance or retirement values) \$ _____

Does an immediate family member own real estate other than your home? Yes No
 If yes, please specify: _____

Does the family own or operate a farm or business? Yes No
 If yes, please explain briefly: _____

Please indicate any assistance or benefits received: Amount per month

Public Assistance (e.g. AFDC, fuel assistance, food stamps, ANFC) type: _____ \$ _____

Social Security Benefits family member: _____ \$ _____

Veteran's Benefits family member: _____ \$ _____

Do you currently receive child support for the applicant student? Yes No If yes: \$ _____ per month per year

SECTION 5: SIGNATURES

Student Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

If the tax return has not yet been completed, please submit the rest of this application by **March 16** and send this **Family Financial Statement** with the tax return when it is completed (by April 15).

APPLICANT INFORMATION

Legal Name:

First/Given

M.I.

Last

Jr., etc.

FINANCIAL INFORMATION

The information is required from the person(s) on whose tax return the applicant is claimed as a dependent.

- Please enter the following income information from the 2011 IRS Income Tax Return. **Please do not approximate.**
- **Attach a copy of the tax return to this statement.**

If you do not file a tax return, please indicate that in the appropriate space below and sign at the bottom.

Part 1. Which tax form do you file? (Check only 1)

- | | |
|---|--|
| Form | Continuation Instructions |
| <input type="checkbox"/> 1040 | → Proceed to Part 2 |
| <input type="checkbox"/> 1040-A | → Proceed to Part 2 |
| <input type="checkbox"/> 1040- EZ | → Indicate the taxable amount on Line 6: \$
Disregard Part 2 and sign at the bottom. |
| <input type="checkbox"/> Do not file a tax return | → Disregard Part 2, sign at the bottom and attach a copy of an AFDC or ANFC statement, or a letter from a case worker indicating the student is a ward of the state. |

Part 2. Please provide the following information from your 1040 & 1040-A forms

How do you file? (check one)

- | | | |
|--|--|---|
| <input type="checkbox"/> Single | <input type="checkbox"/> *Married filing separate (include both) | <input type="checkbox"/> Qualifying Widow(er) |
| <input type="checkbox"/> Head of Household | <input type="checkbox"/> Married filing joint | |

	<i>Amount listed on given line</i>	<i>* Spouse 2 - Only if you are married & filing separately</i>
Number of exemptions claimed 1040-A & 1040 Line 6d		
Adjusted Gross Income 1040-A Line 21 or 1040 Line 37		
Deductions 1040-A Line 24 or 1040 Line 40		

SIGNATURES

With your signature below, please verify that the information stated on this page is correct.

Person who claims the student on
2011 federal income tax return _____

Date: _____

Reminder:

Attach a complete and signed copy of the 2011 Federal Income Tax Return including all schedules such as Schedules A,B,C,D and E, and send it along with this page and an original signature (we cannot accept a faxed copy of this page).
We need only the federal tax return that claims the applicant as a dependent.

*This form should be returned to the **Guidance Office**
to be placed in the student's individual file at her/his high school.*

APPLICANT INFORMATION

Legal Name:

First/Given

M.I.

Last

Jr., etc.

AUTHORIZATION TO RELEASE INFORMATION

I hereby authorize _____
Name of High School

to release all records pertaining to _____
Name of Student

to the Keene State College Upward Bound Program, including:

- academic transcripts;
- test scores (including, but not limited to, state mandated testing, aptitude or intelligence tests and college preparatory examinations);
- grade reports; and
- copies of IEPs, 504 plans and applicable documentation;

dating from the seventh grade and extending through the entire period of his/her enrollment in high school.

SIGNATURES

Student Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

Please complete this form by **March 14, 2012**, and return to
Keene State College Upward Bound, 229 Main Street, Keene NH 03435-1801

TO BE COMPLETED BY APPLICANT

Please fill out the first three lines of this form and give it to your Guidance Counselor.
All remarks are held confidential and therefore are not available for student review.

Legal Name: _____
First/Given M.I. Last Jr., etc.

School Currently Attending: _____ Current Grade in School: _____

TO BE COMPLETED BY GUIDANCE COUNSELOR

The above student has applied for admission to Keene State College Upward Bound, a college-preparatory residential summer program.
Your answers to the questions on this form will help us to determine this student's suitability for the program.
Feel free to include additional information as you see fit. For more information about Upward Bound, visit our website: www.keene.edu

Guidance Counselor Completing Form: _____

Student Enrollment Information

Current Enrollment Status: Full-Time Part-Time Not Enrolled (Explain)

Credits earned to date: _____ Please indicate *number of academic classes* in which student has enrolled in each of the following categories (do not include Music, PE, Art, etc.)

Expected Graduation Date: _____ Remedial _____

Grade Point Average: _____ Vocational _____

GPA Scale: 4.0 5.0 General _____

weighted un-weighted College Preparatory _____

To the best of your ability, please indicate the major areas that best fit this student's needs (with checks)

- | | | | |
|---|--|--|---|
| <input type="checkbox"/> Reading | <input type="checkbox"/> Writing | <input type="checkbox"/> Interpersonal/Group Relations | <input type="checkbox"/> Single Parent Family |
| <input type="checkbox"/> Math | <input type="checkbox"/> Speaking | <input type="checkbox"/> Cultural Enrichment | <input type="checkbox"/> Foster Home |
| <input type="checkbox"/> Social Sciences | <input type="checkbox"/> Study Skills | <input type="checkbox"/> Other (Please specify) | |
| <input type="checkbox"/> Natural Sciences | <input type="checkbox"/> Learning Disability | | |

Use the space below to clarify any needs checked above. Indicate any learning deficits, history of learning disabilities, or emotional or behavioral issues that could adversely impact academic or residential participation. Sometimes a short description of the home situation can be helpful. If discretion is necessary, please indicate that a phone call or in person contact is requested.

In your judgment, does the student have the potential for success in a formal, postsecondary educational institution and, if so, please cite specific sources of information that support your judgment. Also, please describe any disabling conditions. Use the reverse side if necessary.

Please attach all of the following: (The student's application will not be complete until all parts are received.)

1. All standardized test results available starting from the 8th grade year indicating Reading, Mathematics, English scores, achievement of state standards, as well as aptitude or intelligence.
2. The student's senior high school transcripts to date.
3. The student's course schedule(s) for the 2011-2012 academic year, including all quarter, semester & year-long classes.
4. A copy of the most recent IEP or 504 plan with documentation, as applicable.

SIGNATURE

Guidance Counselor Signature: _____ Date: _____

Please complete this form by **March 16, 2012**, and return to
Keene State College Upward Bound, 229 Main Street, Keene NH 03435-1801

TO BE COMPLETED BY APPLICANT

Please fill out the first three lines of this form and give it to your Guidance Counselor.
All remarks are held confidential and therefore are not available for student review.

Legal Name: _____
First/Given M.I. Last Jr., etc.

School Currently Attending: _____ Current Grade in School: _____

TO BE COMPLETED BY ENGLISH TEACHER

The above student has applied for admission to Keene State College Upward Bound, a college-preparatory residential summer program.
Your answers to the questions on this form will help us to determine this student's suitability for the program.
Feel free to include additional information as you see fit. For more information about Upward Bound, visit our website: www.keene.edu

English Teacher Completing Form: _____

In what courses have you taught this student? _____

In which grade level? 9th 10th 11th

Evaluation

Please describe the student's academic and personal strengths and weaknesses, giving evidence of intellectual promise and potential for postsecondary education, motivation, maturity, integrity, independence of thought, initiative, leadership potential, and any special talents of which you are aware. (Please use reverse side of this sheet for additional space.)

Compared with other **college-bound students** whom you have taught, indicate below (with a check) how you would rate this student in terms of academic skills (English and writing, in particular) and potential.

	<i>No Basis to Judge</i>	<i>Below Average</i>	<i>Average</i>	<i>Above Average</i>	<i>One of the top few students encountered in my career</i>
Disciplined Work Habits					
Organization					
Grammar					
Punctuation & Spelling					
Written Expression					
Research Skills					
Creative Thought					
Understanding of Audience					
Critical Thought/ Conceptual Maturity					

SIGNATURE

English Teacher Signature: _____ Date: _____

Please complete this form by **March 16, 2012**, and return to
Keene State College Upward Bound, 229 Main Street, Keene NH 03435-1801

TO BE COMPLETED BY APPLICANT

Please fill out the first three lines of this form and give it to your Guidance Counselor.
All remarks are held confidential and therefore are not available for student review.

Legal Name: _____
First/Given M.I. Last Jr., etc.

School Currently Attending: _____ Current Grade in School: _____

TO BE COMPLETED BY TEACHER

The above student has applied for admission to Keene State College Upward Bound, a college-preparatory residential summer program.
Your answers to the questions on this form will help us to determine this student's suitability for the program.
Feel free to include additional information as you see fit. For more information about Upward Bound, visit our website: www.keene.edu

English Teacher Completing Form: _____

In what courses have you taught this student? _____

In which grade level? 9th 10th 11th

Evaluation

Please describe the student's academic and personal strengths and weaknesses, giving evidence of intellectual promise and potential for postsecondary education, motivation, maturity, integrity, independence of thought, initiative, leadership potential, and any special talents of which you are aware. (Please use reverse side of this sheet for additional space.)

Compared with other **college-bound students** whom you have taught, indicate below (with a check) how you would rate this student in terms of academic skills (English and writing, in particular) and potential.

	<i>No Basis to Judge</i>	<i>Below Average</i>	<i>Average</i>	<i>Above Average</i>	<i>One of the top few students encountered in my career</i>
Effective in Classroom Discussions					
Written Expression					
Creative Thought					
Disciplined Work Habits					
Motivation					
Intellectual Ability					

SIGNATURE

Teacher Signature: _____ Date: _____