



## Keene State College

### Admission to Teacher Education Application Process

(For students applying in Spring 2012)

Decision Point 1 is **Admission to Teacher Education**. To register for a Fall 2012 course that requires Admission to Teacher Education as a prerequisite, you must meet the following deadlines:

**March 10, 2012:** Students applying for Admission to Teacher Education must submit an application in Tk20 and pay the \$30 application fee via the e-Vent link by this deadline. This will allow you to register for Fall '12 courses which require Admission to Teacher Education.

**May 4, 2012:** Students applying for Admission to Teacher Education and registered for a Summer 2012 EDUC 200 or EDSP202 course must have completed the application process and be FULLY admitted to Teacher Education by this deadline ( Cum GPA of 2.5, C or better in EDUC 100, Praxis scores and electronic recommendation received).

**June 1, 2012:** Students applying for Admission to Teacher Education and registered for a Fall 2012 course that required Admission to Teacher Education must have completed the application process and be FULLY admitted to Teacher Education by this deadline ( Cum GPA of 2.5, C or better in EDUC 100, Praxis scores received, electronic recommendation submitted.)

It is important that you know and adhere to each step and deadline for the Admission to Teacher Education process, as they affect your progress in the Teacher Education program you have chosen to pursue.

#### Helpful Sites

Tk20 Resource website: <http://academics.keene.edu/tk20>

Teacher Education Office contact information: <http://www.keene.edu/teachered/staff.cfm>

To begin the process, you will need to:

- Log in to <https://keene.tk20.com>
- Click on the Admissions tab
- Click the "Click here to create your account" link.
- Once you have created your account and signed in, complete and submit your Admission to Teacher Education Application.
- Pay the \$30.00 application fee via the link provided in the Admission to Teacher Education Application.

**These steps must be completed by 3/10/2012.** If they are not completed by 3/10/2012, you will NOT be able to register for a course that has Admission to Teacher Education as a prerequisite.

You must complete the final steps for Admission to Teacher Education (securing your recommendation form, successful completion of the Praxis I exam, meeting GPA requirements, acceptance in major program [as applicable]) **by 5/4** (for those who are taking a summer course which requires Admission to Teacher Education) **or by 6/1/2012** (for all other Admission to TE applicants who are taking a Fall 2012 course that requires Admission to Teacher Education).

#### **Special Instructions:**

- Once you have completed the application in its entirety, click on the **“Submit Application Now”** button. **Your application will not be reviewed until it has been submitted.** Remember you will not be able to recall the application to make additional changes once it has been submitted.
- Once you have submitted your application, **you should continue to log in regularly** to see whether or not the items from your checklist have been received. This checklist will be updated as items are received throughout the admissions process.
- The professional recommendation link can be accessed by clicking on the following sequence of tabs: go to <http://academics.keene.edu/tk20/index.html> ; click on “Academic programs,” select “Teacher Education” from the drop-down menu, and roll the cursor over to “Professional recommendation. “ It can also be accessed directly at the following link: <http://academics.keene.edu/tk20/recommendation.html#Education>
- At the time of Admission to Teacher Education, you will be instructed to pay a one-time \$100 Tk20 account activation and license fee. This will allow you to access the full Tk20 system.

**If you have questions about the Admission to Teacher Education Application Process, please contact: [teapply@keene.edu](mailto:teapply@keene.edu) or call Debra Herget at (603) 358-2286.**