

NHGA Teacher Grant



Instructions for Completing Teacher Grant Application

Grant Value: Up to \$500

Grant Guidelines: Applications can be submitted by a single teacher, or in the case of a group project, by the team leader. Please include the following:

1. Completed application.
2. Letter of support from the applicant's principal or coordinator.
3. One-or two-page proposal describing the project and budget. Specifics to be addressed are listed below.

Please respond to the following in your proposal and budget:

1. Describe the GEOGRAPHY project that you plan to do.
2. List the project's objectives (no more than three).
3. Identify the National Geography Standards addressed (list attached).
4. Identify the number of students and/or teachers who will benefit from the project.
5. List the activities that are planned. Include a timeline.
6. Identify expected outcomes and indicators of the project's success.
7. Describe the qualifications of the person leading the project.
8. Include a budget that will show how the grant money will be spent.

Additional Comments:

1. Each item above **must** be addressed to be eligible for funding
2. Grant proposals are being accepted for the current school year or the following summer.
3. Grant money can be used to purchase materials for a special geography project, a moderate stipend for teachers, for conducting a Family Geography Night, for a Geography Club for students, or for other hands-on activities. Other uses will be considered. **No funds** can be used to purchase computer equipment, digital cameras, etc. Software is acceptable.
4. You will be asked to submit a financial accounting, such as receipts and a short final report. Travel funds cannot be used outside the U.S. Only one grant per person per year.
5. Applicants will be notified of the status of the application within a month of the receipt of the application.
6. Send all applications to:

Ray Jobin
Keene State College
229 Main St.
Keene, NH 03435-2611

New Hampshire Geographic Alliance Teacher Grant Application



Date: _____

Teacher Name: _____

Social Security #: _____ / _____ / _____ (necessary for payment/reimbursement purposes)

Home Address: _____

Home Phone: _____

Home Fax: _____

School Name: _____

Grade Level: _____

School Address: _____

School Phone: _____

School Fax: _____

Principal/Contact: _____

Email: _____

Project Title: _____

Project Summary (75 words or less):

Project Start Date: _____

End Date: _____

Please complete each item above. This form must accompany all proposals. After the project is completed, you will be required to send us a short final report (a requirement of our funding agencies).