

## How to Access Accommodations

To qualify for accommodations, a student must provide documentation of a disability as determined by a physician, licensed psychologist, or other practitioner who is skilled in the diagnosis of such a disability.

- Documentation must be current (generally within three years).
- More detailed guidelines regarding what documentation is needed and how it can be provided are available at [www.keene.edu/disabilitysvs/qualify.cfm](http://www.keene.edu/disabilitysvs/qualify.cfm).
- Once documentation is provided, the student contacts ODS for an appointment to determine appropriate services, accommodations, and referrals to other campus resources.



## Office of Disability Services

The Office of Disability Services (ODS) is where Keene State College students with documented disabilities can request accommodations provided under Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act (ADA) of 1990, which enable equal access to College programs and activities.

The Office of Disability Services is on the first floor of the Elliot Center. Call us at 603-358-2353 or come by for a visit. We're open Monday through Friday, from 8 a.m. to 4:30 p.m.



Wisdom to make a difference.

Office of Disability Services  
229 Main Street  
Keene, NH 03435-2609  
Phone: 603-358-2353  
Fax: 603-358-2313  
[www.keene.edu/disabilitysvs](http://www.keene.edu/disabilitysvs)

Keene  
STATE COLLEGE

## Office of Disability Services



Keene State College  
Keene, N.H.  
[www.keene.edu/disabilitysvs](http://www.keene.edu/disabilitysvs)

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## Our Mission

The Office of Disability Services (ODS) provides services to students with disabilities to ensure that all activities and programs are accessible. Through partnerships with students, faculty, and staff, we promote self-awareness, self-determination, and self-advocacy to enhance opportunities for academic success. We seek to create a campus environment where students are viewed on the basis of ability rather than disability.

## Who Is Eligible?

Services are available to individuals with documented disabilities who are:

- undergraduate students
- graduate students
- students attending classes through the Division of Continuing Education



## What Services Are Available Through ODS?

- preadmission counseling
- meetings with ODS staff to determine services, appropriate accommodations, and referrals to other campus programs and resources
- faculty notification letters
- academic accommodations:
  - priority course registration
  - assistive technology resources
  - alternative formats for printed material
  - accessible classrooms
  - accessible furniture
  - auxiliary aids and services
  - note taking services
  - readers and scribes for exams

With advance notice (six-week minimum preferred to assure availability), ODS is able to provide qualified students:

- digitized text materials to be used with screen reader technology
- enlarged or brailled texts and other course materials
- interpreters for the deaf or CART services
- residential accommodations

## KSC Resources for Students with Disabilities

Keene State College has many resources available to students. For students with disabilities, many times the recipe for success is a combination of accommodations and active utilization of additional support services including:

- **The Aspire Program (peer tutoring and academic support)**  
[www.keene.edu/aspire/](http://www.keene.edu/aspire/)
- **The Center for Writing**  
[sites.keene.edu/write](http://sites.keene.edu/write)
- **The Math Center**  
[www.keene.edu/mathctr/](http://www.keene.edu/mathctr/)

