

Special Collections

DEED OF GIFT

Accession # _____

Agreement entered upon by Keene State College with the Donor(s):

_____ of _____
(name) (address)

_____ of _____
(name) (address)

By this Deed of Gift, these materials are donated and delivered to Keene State College, Keene, NH, a not-for-profit institution to become its permanent property as part of the Keene State College Mason Library.

Description of the donated materials (continue on back if needed):

Mason Library undertakes to house, care for, and administer these materials and to use all reasonable care for physical preservation.

I/we hereby unconditionally give, donate, grant and convey to Keene State College all of my/our right, title and interest to and in the materials described above, including, but not limited to literary and copyrights. Researchers may cite, edit, and publish any of these materials subject to Keene State College's usual practices in granting access to research materials and without my/our further permission.

I/we understand that some of these donated materials may duplicate those already owned by Keene State College or may be judged as not pertinent to Keene State College's collections.

Individual items *not* retained by Keene State College shall be:

- returned to the donor
- transferred to another appropriate repository
- otherwise de-accessioned by the library

Signature _____ Date _____ Witness _____
(donor)

Signature _____ Date _____ Witness _____
(library representative)