Keene State College
Admission to Educator Preparation Application Process
(For students applying in 2014)

As part of **Decision Point 1** and in order to enroll in a Spring 2015 course that has Admission to Educator Preparation as a prerequisite, you must complete the Admission to Educator Preparation application process.

Overview of Admission process:

For the Fall semester Admission to Educator Preparation admission cycle, the following steps must be completed by **December 15, 2014**:

- Student has taken and passed the CORE Academic Skills for Educators exam; scores are sent to KSC.

THEN:

- Student submitted an application for Admission to Educator Preparation in Tk20
- Student met cumulative GPA requirement of 2.5 *
- Student earned C or better in EDUC-100
- Student submitted Declaration of major, as applicable to program

***Cumulative GPA of 2.75 or higher with minimum of 12 KSC credits required of students declared using the 2014-2015 catalog and beyond.**

CORE Academic Skills for Educators Exam Information:

The first step in applying for Admission to Educator Preparation is to take and pass the CORE Academic Skills for Educators exam (see attached CORE registration information).

- **The last test window in the Fall semester for the Core Academic Skills for Educators exam, allowing you to apply for Admission to Educator Preparation in the Fall semester, would be 11/3/2014-11/15/2014.**
- After you have taken and passed the CORE Academic Skills for Educators exam, you may complete the online application process in the Tk20 module.

Instructions for completing the Application for Admission to Educator Preparation on Tk20

- Log-in to https://keene.tk20.com
- Click on the Admissions tab
- Click the "Click here to create your account" link
- Once you have created your account and signed in, complete and submit your Admission to Educator Preparation Application.
- Do not forget to pay the $30 application fee via the link in the application
- Your application cannot be reviewed until it is entirely completed and you hit the "SUBMIT" button. Once submitted, you cannot recall your application.
- Once you have submitted the application, continue to check your admission status via the review checklist. Your acceptance into or rejection from Educator Preparation will also be communicated here.

The application needs to be submitted by December 15, 2014.

Helpful information:

- Become familiar with the Decision Point document: http://www.keene.edu/academics/departments/teachered/students/
- The Decision Points for Undergraduate Initial Certification Programs is used to determine academic eligibility for clinical field experience courses in Educator Preparation programs and for recommendation for endorsement for NH certification. You need to pass the 'gates' in the Decision Points in order to progress through your program.
- Tk20 Resource Website: http://academics.keene.edu/tk20
- Educator Preparation Office contact information: http://www.keene.edu/academics/departments/teachered/office/
- If you have questions about the Admission to Educator Preparation process, please contact Debra Herget at dherget@keene.edu or (603) 358-2286

Next Steps:

Be Attentive!:

- Once you are admitted to Educator Preparation, continue to meet frequently with your academic advisor to ensure that you remain on track academically, including declaring your major(s) at the appropriate time, according to the Decision Point document.

- At the time of Admission to Educator Preparation, you will be directed to pay a one-time $103 Tk20 student license fee. This will allow you to access the full Tk20 system.