

Anticipation of Degree(s) Completion Letter Request

Please complete this form to request a letter from Keene State College outlining the Anticipation of Degree(s) Completion for prospective employers.

Please print the following information:

Date of Request _____ Degree Completion Date _____ KSC ID # _____

Name: Last _____ First _____ MI _____

Address: Street _____

City _____ State _____ Zip _____

E-mail Address (other than ksc.keene.edu) _____

Which degree program(s) are you completing (check the one/s that apply)?

Bachelor of Arts: Major _____ Option (if applicable) _____

Bachelor of Science: Major _____ Option (if applicable) _____

Bachelor of Music Education

Masters Degree: Option _____

Check the specific certification(s) for which you plan to apply.

Chemistry (7-12)

Mathematics (5-8)

Dance Education (K-12)

Secondary Mathematics (7-12)

Early Childhood (Birth-grade 3)

Middle Level Science (5-9)

Earth/Space Science (7-12)

Music Education (K-12)

Elementary Education (K-8)

Physical Education (K-12)

English Language Arts (5-12)

Physics (7-12)

Modern Languages (French)

Principal

General Special Education

Social Studies (5-12)

Guidance Counselor

Modern Languages (Spanish)

Life Sciences (7-12)

Student Teaching Experience/s or Internship/s (only). List each school separately.

School Name _____

City _____ State _____

Subject(s) _____ Grade(s) _____

School Name _____

City _____ State _____

Subject(s) _____ Grade(s) _____

Return this form to:

Educator Preparation Office

Rhodes S111

Keene State College

Keene, NH 03435-2900

You will be sent one letter. If you plan to apply for more than one position, you will need to make additional copies of the letter. Please allow two to four weeks for delivery of your letter.