2013-14 High School Completion Verification Guide

KSC Financial Aid Office/ Federal Student Aid Programs

NOTE: This form is for informational purposes only and does not need to be returned to our Office. It is intended to provide you with a list of acceptable documentation for us to verify your High School Completion. Note that you are required to provide this information to our Admissions Office to complete your application for Admission to KSC.

You have been selected for a process called verification. As a result, we are required to collect documentation verifying that the student applying for financial aid has completed High School. Please see acceptable documentation below. *If you have not yet completed High School, but will be receiving your degree or its equivalent before your enrollment period begins at KSC, please retain this form until you are able to provide the appropriate documentation.*

Provide one of the following:

- A copy of the student's high school diploma.
- A copy of the student's final official high school transcript that shows the date when the diploma was awarded.
- A copy of the student's General Educational Development (GED) certificate or GED transcript.
- An academic transcript that indicates the student successfully completed at least a two-year program that is acceptable for full credit towards a bachelor's degree.
- If State law requires a homeschooled student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a copy of that credential.
- If State law does not require a homeschooled student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a transcript or the equivalent, signed by the student's parent or guardian, that lists the secondary school courses the student completed and documents the successful completion of a secondary school education in a homeschool setting.

If the student is unable to obtain the documentation listed above, he or she must contact the Financial Aid Office.

Financial Aid Office– Keene State College, 229 Main Street, Keene, NH 03435-2606
Phone: 603-358-2280 – Fax: 603-358-2794 – Web: www.keene.edu/admissions/aid