Non-Tax-Filer Statement** – 2013 Tax Year

KSC Financial Aid Office / Federal Student Aid Programs

NT

Student's Name (Last, First, MI)–please print | **Student ID#** | **Date**

Please Note:

- Do not complete this form if this person will (or is required to) complete a 2013 U.S. Income Tax Return (see chart below).
- **Please submit separate forms for *each Non-Tax-Filer (Custodial Parent(s) and/or Student).***

2013 Filing Requirements for Most *Student* Taxpayers (additional information about filing requirements available at www.IRS.gov)

For students who are claimed as a dependent on another's tax return (e.g. parent's):	**For students who are *not* claimed as a dependent on another's tax return (e.g. parent's):**
• You are **required** by the IRS to file a tax return if you earned more than $6,100 in 2013. • You are *not* eligible to submit this form if you made more than $6,100.	• You are **required** by the IRS to file a tax return if you earned more than $10,000 in 2013. • You are *not* eligible to submit this form if you made more than $10,000.

I have not filed, nor am I required to file, a 2013 U.S. Income Tax Return. All of the information reported on this Non-Tax-Filer Statement and the Student Aid Report, used to calculate financial aid eligibility, is complete and correct.

Name of Non-Tax-Filer (please print) | Social Security Number – –

Signature of Non-Tax-Filer

Relationship to student (check one): ☐ **Self** ☐ **Spouse** ☐ **Parent** ☐ **Step-parent**

Earned Income for Non-Tax-Filer named above only

1. List each employer, gross wages earned, and any other source of earned income. **We *require* a W-2 for ALL wages listed below. Please attach.**
2. If you were Self-employed in 2013, meaning you provided a service and were compensated for that service (e.g. babysitting, etc.) or you received a 1099-MISC for your services AND you report $400 or more in earnings below, ***you will be required to demonstrate that you were not required to file a Schedule C and pay Self Employment (SE) Tax.*** **If it is determined that you are required to pay SE Tax, we will require that you file a tax return and provide a copy to us to be eligible for financial assistance at Keene State College.**
3. If you didn't work during 2013 and received no income, enter "None" in the Source column and "0" in the Amount column below.

Source of Income (e.g. Employer, Self Employed)	Wages Earned in 2013 * W2 or 1099 MISC Required*	W2/1099-MISC Attached (Check Box if Yes)	W2/1099-MISC NOT Attached (Check box if NO and review point #2)

Other Sources of Income for Non-Tax-Filer named above only

- Interest income, alimony, child support, unemployment, AFDC, ADC, cash, *money paid on your behalf*, etc.
- Attach 1099 or statement from the Social Security Administration that shows the amount of Social Security benefits received by you or on your behalf.

Source	**Amount Received in 2013**
	$
	$
Total:	$

**** Correctly completed, this form completes the Tax Return requirement for Financial Assistance at Keene State College.**
You must return this worksheet within 30 days of receipt to avoid INACTIVE status.
For more information, visit us online at www.keene.edu/admissions/aid

Financial Aid Office – Keene State College, 229 Main Street, Keene, NH 03435-2606
Phone: 603-358-2280 – Fax: 603-358-2794 – Web: www.keene.edu/admissions/aid