

229 Main Street
Keene, NH 03435

September 17, 2012

Jane Smith
Elliot Hospital
185 Queen City Avenue
Manchester, NH 03101

Dear Ms. Smith,

I am writing to express my interest in applying for the Community Educator position with Elliot Hospital. Currently, I am a senior at Keene State College and will be graduating in May with a bachelor's degree in Health Science. I believe in a proactive approach to health living and my education and work experience have prepared me to promote healthy lifestyles for individuals, groups and communities.

Through my coursework, internship and volunteer experiences, I have developed the skills to provide educational interventions to individuals of all ages. I interned at Cheshire Medical Center where I assisted in running a smoking cessation group. I volunteered at Monadnock Center for Violence Prevention where I joined staff in educating elementary and high school students on bullying. As part of a Behavior Change Management course, I performed a needs assessment for the Keene Senior Center which indicated the necessity for programming on healthy eating on a budget. I developed and implemented a three part workshop which included information on healthy eating, a trip to a local grocery store to locate budget friendly, healthy food options and demonstrations on easy, nutritious cooking. All three experiences have strengthened my desire to: identify problems affecting an individual's, group's or community's ability to maintain a healthy lifestyle; develop educational programs to address identified problems; and assess the effectiveness of programming in serving the intended audience.

Connecting community members to resources that promote healthy living is essential in developing healthy communities. As a member of the Keene State College Advocates for Healthy Communities group, I helped organize the first annual Vision 20/20 Health and Wellness Fair. Over fifty community agencies tabled at the event which was attended by three hundred individuals from the Monadnock region. In addition to overseeing logistical set-up details for the event, I was responsible for creating a resource database used to invite community organizations.

I look forward to beginning my career and sharing my passion for health education with Elliot Hospital and the community it serves. I can be reached at 603-555-5555 or jkurz@yyy.com to schedule an interview. I am excited to discuss my candidacy in relation to furthering the mission of Elliot Hospital in the capacity of Community Educator.

Thank you for your time and consideration.

Sincerely,

Julie Kurz