

Connecting Wirelessly to the Printer in Rhodes Public Lab

These instructions assume you have connected to the wireless network and have internet access. *If you have never connected to the wireless network, please see “Connecting to KSC Wireless” instructions.*

Installation is a one-time process. If you save your credentials, you won’t be prompted again unless your password changes.

Printing will default to duplex (both sides) for Windows computers. Settings can be chosen each time you print.

Windows XP or Vista:

Start/Run (or Windows-R) and type: <\\baxter\rplsouth> and click “OK”

wait

When prompted, enter your **NetID** and **password**. (Enter “STUDENT\NetId” (i.e. STUDENT\jsmith – *be sure the word STUDENT is included.*) Your NetId and password are the same you use to log into the KSC Network.

wait

Printer is installed and ready to go.

Printing will be single sided for Macintosh computers.

Mac OS X 10.5:

1. Click the Apple icon. Select **System Preferences** then **Print & Fax**
2. Click + sign located below printer list to add printer
3. Hold **CTRL** key and click Windows button
4. Choose **Customize Toolbar** from popup menu
5. Drag **Advanced** (gear) icon to toolbar, click done
6. Click **Advanced** icon
7. Choose type **Windows** from dropdown
8. In URL box, type **smb://baxter/rplsouth**
9. Enter a friendly name like RPL South and optionally a location
10. Under Print Using - Choose **generic postscript printer** and click **Add**.

When printing:

You will need to login. Enter “**STUDENT\NetId**” (i.e. STUDENT\jsmith – *be sure the word STUDENT is included.*) and your **password**. Your NetId and password are the same you use to log into the KSC Network.

Mac OS X 10.3 and 10.4

1. Open **Printer Setup Utility** (located in /Applications/Utilities).
2. Mac OS X 10.4.x: Choose **Add Printer** from the **Printers** menu, then hold the **Option** key while clicking the "**More Printers**" button.
Mac OS X 10.3.x: Hold the **Option** key while choosing **Add Printer** from the **Printers** menu.
3. Choose **Advanced** from the first pop-up menu.
4. Choose "**Windows Printer via SAMBA**" from the Device pop-up menu.
5. In the Device Name field, type the name you would like to use for this printer in Mac OS X.
6. In the Device URL field, type **smb://baxter/rplsouth**

When printing:

You will need to register/login. Enter "student\NetId" (i.e. student\jsmith – **be sure the word student is included.**) and your password. Your NetId and password are the same you use to log into the KSC Network.

Optional - click box, "remember this password in keychain" if you want your information saved and do not need to log in again.