

Courses for Business People

CONTINUING EDUCATION AT KEENE STATE COLLEGE • FALL 2009

The Continuing Education and Extended Studies Office at Keene State College offers courses in a broad range of topics – business, career, personal, and professional development; writing and communication; computers; leadership; and wellness. Courses are taught at the workplace, on the KSC campus, or online.

Whether looking to switch careers, change jobs, or advance in your current workplace, KSC meets your needs. This newsletter is a sampling of the many courses available to you this fall, at a reasonable cost, at Keene State. Register now through August 28 for fall classes beginning August 31. Registration for weekend and other short courses and online courses is ongoing.

Estimated Tuition and Fees	1 Credit	3 Credits	4 Credits
Resident Undergraduate	\$326	\$978	\$1,304
Resident Graduate	\$354	\$1,062	\$1,416
Nonresident Undergraduate	\$355	\$1,065	\$1,420
Nonresident Graduate	\$384	\$1,152	\$1,536

Fall 2009 tuition and fees subject to change, pending approval by the Board of Trustees.

Information on all KSC courses is available online (www.keene.edu/conted/) or by calling the Continuing Education Office (800-KSC-1909 or 603-358-2290) and asking for a copy of *Discovery*.

Note: Courses carry 4 credits unless otherwise noted. In most cases where there is a course prerequisite, Continuing Education students may register with the instructor's permission.

Accounting

Financial Accounting

Introduces accounting information with emphasis on its use in decision-making by owners, creditors, managers, and government for both profit and non-profit organizations. Topics include the accounting profession, the double-entry accounting system, information systems, ethics, taxation, and internal control systems. Prerequisites: Grade C or higher in MGT-202 or instructor permission.

MGT-213-01C. Mon. and Wed., 4-5:45 p.m. Butler 214. Instructor: TBD.

Managerial Accounting

Course focuses on accounting information used by managers in planning, controlling operations and decision-making within organizations. Topics include cost concepts and classifications, cost volume profit analysis, costing systems, and budgeting. Prerequisite: MGT-213 or instructor permission.

MGT-214-01C. Tues. and Thurs., 8-9:45 a.m. Blake 101. Instructor: Roger Martin.

MGT-214-02C. Tues. and Thurs., noon-1:45 p.m. Blake 101. Instructor: Roger Martin.

Architecture

Architectural CAD I

Introduction to architectural computer-aided drafting (CAD) with state-of-the-art applications. Through a combination of lectures, hands-on exercises, and drawing problems, students build a foundation of two-dimensional CAD skills, applying these skills to create architectural plans, sections, and eleva-

tions according to professional drafting standards, techniques, and practices.

ARCH-120-02C. Wed., 6-9:30 p.m. Adams 14. Instructor: Richard H. Wallace.

Construction Management

Covering responsibilities and skills needed to understand what construction professionals experience on a daily basis, this course is for those considering a career in construction and professionals already practicing in the field. Includes 10 separate modules combining learning elements and actual experiential initiatives mimicking real-world conditions of construction professionals. The instructor is a construction professional and teacher with 30 years' experience.

ARCH-290-C01C. Tues. and Thurs., 4-5:45 p.m. Butterfield 101. Instructor: Steven Horton.

Building Analyst Training

Certification for professionals who conduct residential and multifamily building performance audits, or specify, sell, and coordinate and/or install certain building performance enhancements. The key to energy-efficient building performance is seeing the "house as a system" – understanding the interaction of the HVAC system, building envelope, and the home itself. Training combines classroom presentations and field exercises using blower door, duct blaster, air barrier, and pressure testing equipment.

NCPP-290-N16C. \$1,200. Tues. and Thurs., Sept. 15-Oct. 15, 6-10 p.m. Adams 11. Instructor: Gretchen Tillson.

NCPP-290-N17C. \$1,200. Tues. and Thurs., Oct. 20-Nov. 18, 6-10 p.m. Adams 11. Instructor: Gretchen Tillson.

Business Law

Business Law

Presents law as an expanding social institution. Nature and sources of law, courts and court procedures, crimes and torts, contracts, agency and personal property, and types of business organizations. Prerequisites: MGT-101 or instructor permission.

MGT-350-01C. Tues. and Thurs., 6-7:45 p.m. Science Center 181. Instructor: Barbara Hogan.

Business Process Analysis

Workshop designed for business leaders who want to improve efficiency and ultimately achieve increased ROI. Participants learn to reduce waste, create solutions, complete projects on time, improve efficiency, and document requirements.

NCPP-290-N8C. 0.4 CEUs. \$60. Fri., Nov. 6, 8:30 a.m.-12:30 p.m. Location TBD. Instructor: Ronda Berntsen.

Communication

Public Speaking

Through experience in various speaking situations, students gain self-confidence in organizing thoughts and self-expression.

IHCOMM-171-02C. Tues. and Thurs., 4-5:45 p.m. Media Arts 158. Instructor: Michael McCarthy.

IHCOMM-171-03C. Tues. and Thurs., 6-7:45 p.m. Media Arts 154. Instructor: M. Ellen Moynihan.

IHCOMM-171-04C. Mon. and Wed., 6-7:45 p.m. Media Arts 158. Instructor: Holly Falzo.

IHCOMM-171-05C. Mon. and Wed., 4-5:45 p.m. Media Arts 154. Instructor: Michael Blau.

Computer Science

Computer Programming I

Introduction to problem-solving methods and algorithm development using the latest programming language. Emphasizes good programming techniques for designing, coding, debugging, and documenting programs.

CS-140-01C. Mon. and Wed., noon-1:45 p.m. Science Center 154. Instructor: Shari Bemis.

Web Page Construction I

Preliminary course in web page design using HTML and other web page development software. Course covers looking critically at the design of web pages, learning HTML basics, and how programming can aid in creating HTML web pages. Additional topics may be covered. Prerequisite: CS-140 or a grade C or higher in either CS-101 or CS-105. Can be taken concurrently with CS-140.

CS-150-01C. Mon. and Wed., 10-11:45 a.m. Science Center 161. Instructor: Matthew Onyon.

CS-150-02C. Mon. and Wed., noon-1:45 p.m. Science Center 161. Instructor: Matthew Onyon.

Midrange Systems Development

Introduction to basic architecture, facilities, and tools of the eServer i5 midrange computer. Covers CL syntax, spool file concepts, SEU, PDM, SDA, Query/400,

DFU, DDS, CPYF, database concepts – including physical and logical files, Operations Navigator, Websphere Development client, and basic CL programming. Prerequisite: Grade C or higher in CS-185 or instructor permission.

CS-210-01C. Mon. and Wed., 6-7:45 p.m. Science Center 163. Instructor: Kenneth Meade.

RPG Programming

Covers concepts and programming techniques of RPG IV; file, data, and calculation specifications; command structure; looping constructs; subroutines; physical and logical file creation; file access; record manipulation; interactive applications; and file maintenance. Prerequisite: Grade C or higher in CS-185 or instructor permission.

CS-230-01C. Tues, 6-9:45 p.m. Science Center 163. Instructor: Rick Flagler.

Internet Programming

The art and science of programming Internet applications from a client side perspective. Designing interactive web applications, using cascading style sheets, reading and writing database files, usability, and design considerations are covered using current web programming languages. Prerequisite: CS-280 and grade C or better in CS-150 or instructor permission.

CS-340-01C. Mon. and Wed., 4-5:45 p.m. Science Center 154. Instructor: Craig Lugenbeel.

Management Information Systems

Survey course based on the premise that information systems knowledge is essential for creating competitive firms, managing global corporations, adding business value, and producing useful products and services. Emphasis is on digital integration from the warehouse to the executive suite. Prerequisites: CS-101, MGT-202, MGT-213, or instructor permission.

MGT-381-01C. Mon. and Wed., noon-1:45 p.m. Media Arts 158. Instructor: Peggie Partello.

Chemical Dependency

Chemical Dependency

Diagnosis and Treatment

Introduction to the application and practice of drug abuse and addiction screening, assessment, diagnosis, and overview of treatment. Topics include treatment modalities, treatment planning, interviewing strategies, and referral techniques. Prerequisite: HLSC-382 or instructor permission.

HLSC-386-01C. Tues., 6-9:30 p.m. Joslin 105. Instructor: Katherine Robertson.

Customer Service

Put the Wow in Customer Service

This interactive workshop discusses benefits of exceeding customer expectations, helps you develop a personalized toolbox of customer service tips/tricks, and examines methods for improving satisfaction ratings.

NCP-290-N7C. 0.3 CEUs. \$40. Oct. 27. Tues., 6-9 p.m. Location TBD. Instructor: Ronda Berntsen.

Desktop Publishing

InDesign Basics

Introduces beginners to computer design using InDesign and scanning and image manipulation on a Macintosh platform. Students produce computer-generated layouts.

ART-199-W1C. 1 credit. Fri.-Sat., Oct. 2-3, 5-9:30 p.m. and 8:30 a.m.-6 p.m. Location TBD. Instructor: Heather Gendron.

Photoshop Basics

Basic overview of Adobe Photoshop as a design tool on the Macintosh computer. Color scanning, paint features, use of filters, logo creation, photo enhancement, and the relations between Photoshop and QuarkXPress discussed. Prerequisite: knowledge of the Macintosh computer.

ART-199-W2C. 1 credit. Fri.-Sat., Nov. 6-7, 5-9:30 p.m. and 8:30 a.m.-6 p.m. Location TBD. Instructor: Heather Gendron.

ART-199-W4C. 1 credit. Fri.-Sat., Dec. 4-5, 5-9:30 p.m. and 8:30 a.m.-6 p.m. Location TBD. Instructor: Heather Gendron.

Illustrator Basics

In this hands-on overview using Adobe Illustrator on a Macintosh platform, participants learn basic techniques such as use of transformation tools, paths, auto trace, and transfer of designs to desktop publishing files. Participants create basic business system designs, drawings, and logos.

ART-199-W3C. 1 credit. Fri.-Sat., Nov. 20-21, 5-9:30 p.m. and 8:30 a.m.-6 p.m. Location TBD. Instructor: Heather Gendron.

Finance

Economic Analysis

Development and application of quantitative tools and graphical analysis to microeconomic and macroeconomic phenomena. Provides foundation for advanced study in economics and management. Prerequisite: ISECON-100, ECON-100, ECON-201, ECON-202, or instructor permission.

ECON-250-02C. Tues. and Thurs., 10-11:45 a.m. Rhodes S203. Instructor: Patrick Dolenc.

Financial Planning

Comprehensive examination of concepts and practical applications in financial planning. Topics include money management, tax planning, risk management and insurance investment planning, retirement planning, and estate planning.

MGT-290-W1C. 1 credit. Fri.-Sat., Nov. 20-21, 5-9:30 p.m. and 8:30 a.m.-6 p.m. Location TBD. Instructor: Elizabeth Brown.

Financial Management

Study of financial decision-making based on financial theory and world economic conditions. Focuses on financial theory and tools applicable to investing, capital budgeting, and capital structure decisions. Introduction to valuation techniques and to capital markets and their influence on corporate financial decisions. Prerequisite: MGT-202 or MGT-214.

MGT-319-01C. Tues. and Thurs., 10-11:45 a.m. Butterfield 214. Instructor: Elizabeth Brown.

MGT-319-02C. Tues. and Thurs., noon-1:45 p.m. Science Center 127. Instructor: Elizabeth Brown.

Financial Economics

Examines monetary and financial instruments (options, futures, and stocks), institutions, and markets from perspectives of macroeconomic theory, practice, and policy. Explores history of the monetary system and its evolution into modern-day banking and finance. Prerequisites: ISECON-100 and ECON-250 or instructor permission.

ECON-410-01C. Tues. and Thurs. noon-1:45 p.m. Morrison 109. Instructor: John Hackett.

First Aid

First Aid/CPR Professional Rescuer

First Aid and CPR for the Professional Rescuer procedures for certification.

PE-191-01C. 1 credit. Wed., Sept. 2-Oct. 14, 6-8:30 p.m. Spaulding Gym 121. Instructor: Ellen Hiebert.

PE-191-02C. 1 credit. Wed., Oct. 21-Dec. 16, 6-8:30 p.m. Spaulding Gym 121. Instructor: Ellen Hiebert.

Online Training in American Red Cross Classes

Partnering with the American Red Cross, Keene State College brings you online training for ARC classes in adult and child CPR, first aid, AED (automated external defibrillator), and bloodborne pathogens. Class readings and the written portion of the tests are online. Hands-on skills tests with an ARC instructor are scheduled on a regular basis. Contact the Continuing Education Office (continuing-ed@keene.edu or 603-358-2290) for specifics.

Investments

Markets and Investments

Portfolio Management using various financial instruments including stocks, bonds, and mutual funds.

MGT-290-W2C. 1 credit. Fri.-Sat., Dec. 4-5, 5-9:30 p.m. and 8:30 a.m.-6 p.m. Location TBD. Instructor: Elizabeth Brown.

Personal Financial Planning

Comprehensive examination of concepts and practical applications in financial planning. Topics include money management, tax planning, risk management and insurance, investment planning, retirement planning, and estate planning. Prerequisite: MGT-213 or instructor permission.

MGT-306-01C. Wed., 2-5:30 p.m. Blake 105. Instructor: Elizabeth Brown.

Human Resources

Human Resources Management

Overview of human resource management, including human resource planning, recruitment, selection, training and development, performance appraisals, compensation, health and safety, employee and labor relations, employment law, job design and analysis, and human resource research. Prerequisites: MGT-101 or instructor permission.

MGT-324-02C. Fri., 10-1:30 p.m. Blake BB1. Instructor: James O'Neil.

"Puzzle People"

Two-day seminar, for LD/ADD adults, their partners, co-workers, and human service professionals, is designed to give participants an understanding of adult LD/ADD, including common deficits and strengths, learning styles, impacts on functioning, and strategies for coping and self advocacy. Legal, treatment, and medical resources covered.

SOC-399-W1C. 1 credit. Fri.-Sat., Nov. 13-14, 5-9:30 p.m. and 8:30 a.m.-6 p.m. Location TBD. Instructor: Francesca Rheannon.

SHRM: Human Resource Essentials

Learn to be a better manager, protect your company from litigation, and advance your career. Real-life H.R. issues, including employment law, selecting qualified employees, compensation, the employee performance process, and training are addressed. For those new to H.R. or for those seeking to strengthen employee management skills.

NCP-290-N4C. 1.5 CEUs. \$400 materials included. Mon., Oct. 12-Nov. 9, 6-9 p.m. Location TBD. Instructor: Deborah Cohen-Jansen.

NCP-290-N14C. 1.5 CEUs. \$400 materials included. Sat., Oct. 24-Nov. 7, 8 a.m.-5 p.m. Manchester Safety Center, Manchester, NH. Instructor: William Prokop.

Language and Culture

Elementary French I

Introduction to basic skills to communicate about personal and everyday topics, including informal con-

versations with native speakers, finding information in newspapers and Internet sites, and exploring the French-speaking world. Little or no prior knowledge of French needed.

IHFR-101-04C. Tues. and Thurs., 4-5:45 p.m. Morrison 204. Instructor: TBD.

Elementary Spanish I

Introduction to basic skills to communicate about personal and everyday topics, including informal conversations with native speakers, finding and reading information in newspapers and Internet sites, and exploring the contemporary Spanish-speaking world. Little or no prior knowledge of Spanish needed.

IHSP-101-01C. Mon., 2-3:45 p.m., Morrison 105 and Wed., 2-3:45 p.m., Morrison 202. Instructor: Griselda Witkowski.

IHSP-101-05C. Tues. and Thurs., 2-3:45 p.m. Huntress 4. Instructor: Candice Bosse.

Law

Business Law

Presents law as an expanding social institution. Nature and sources of law, courts and court procedures, crimes and torts, contracts, agency and personal property, and types of business organizations. Prerequisites: MGT-101 or instructor permission.

MGT-350-01C. Tues. and Thurs., 6-7:45 p.m. Science Center 181. Instructor: Barbara Hogan.

Management

Time Management 101

Introduction to proven, effective methods to address daily demands on your time tailored to meet your job's requirements and your learning style and strengths.

NCPP-290-N10C. 0.6 CEUs. \$70. Thurs., Sept. 24 and Oct. 1 and 8, 6-8 p.m. Location TBD. Instructor: Susan Venman.

Introduction to Management

Examines principles underlying management of organizational activities. Management theory and practice – including planning, organizing, leading, and controlling – decision-making, motivation, leadership, and communication are covered. Globalization, technology, corporate social responsibility, ethics, conflict management, and organizational change are also discussed.

MGT-101-02C. Mon., 4-7:30 p.m. Blake BB1. Instructor: John Pappalardo.

MGT-101-05C. Mon. and Wed., 4-5:45 p.m. Blake 101. Instructor: James O'Neil.

MGT-101-07C. Mon. and Wed., 6-7:45 p.m. Blake 101. Instructor: Robert Schaumann.

MGT-101-08C. Tues. and Thurs., 6-7:45 p.m. Blake BB1. Instructor: TBD.

MGT-101-09C. Thurs., 6-9:30 p.m. Science Center 126. Instructor: Donald La Clair.

Food Service Management

Theory and integrated practice in the management of planning, directing, and coordinating food service systems. Topics: menu design, purchasing, inventory, food production and service, finances, personnel management, space or equipment layout and use, and food safety or sanitation certification. Application of principles through service-learning field experiences. Prerequisite: HLSC-125.

HLSC-313-01C. Mon. and Wed., 8-11:45 a.m. Joslin 8. Instructor: Dena Shields.

HLSC-313-02C. Mon. and Wed., noon-3:45 p.m. Joslyn 8. Instructor: Dena Shields.

Quantitative Decision Making

Introduction to quantitative analysis for management, providing students an opportunity to learn basic concepts and quantitative analytical tools used in decision making and problem solving. Prerequisite: Math-102, passing grade on the Math Assessment Exam, or instructor permission.

MGT-202-01C. Mon. and Wed., 8-9:45 a.m. Butler 214. Instructor: Robert Simoneau.

MGT-202-02C. Mon. and Wed., 10-11:45 p.m. Butler 214. Instructor: Robert Simoneau.

Manufacturing

Competitive Manufacturing Management

Covers processes found in manufacturing organizations that create tangible products optimizing value to end consumers. Design, implementation, and control of manufacturing processes that are efficient, safe, and environmentally sustainable discussed. Prerequisite: MGT-101 and MGT-202 or instructor permission.

MGT-446-01C. Mon. and Wed., 6-7:45 p.m. Adams 11. Instructor: TBD.

Marketing

Principles of Marketing

Study of marketing behavior of the firm as it supplies goods and services to consumers and industrial users. Optimal "marketing mix," product design, product line policies, branding, pricing, promotion, consumer behavior, and channels of distribution. Prerequisites: MGT-202, MGT-213, or instructor permission.

MGT-331-01C. Tues. and Thurs., 10-11:45 a.m. Blake 101. Instructor: Neal Pruchansky.

MGT-331-02C. Tues. and Thurs., 2-3:45 p.m. Blake 101. Instructor: Neal Pruchansky.

Fund-raising Using Social Media

Learn how to raise money using various social media tools in this three-hour introduction to social media marketing. While the focus is on nonprofits, the tools and information are applicable to any business or industry.

NCPP-290-N9C. 0.3 CEUs. \$45. Fri., Sept. 18, 9 a.m.-noon. Rhodes S121. Instructor: Stephanie Jacques.

Social Media Marketing

Examine social media tools used by professionals and large corporations in this hands-on class. Brand yourself on the web through use of social networks and blogging. Research and connect with your niche market. Learn importance of links, how to strategically create them, and the culture of the Web 2.0 world. Leave with the basis for your own social media marketing plan and the knowledge to take your plan to the next level.

NCPP-290-N5C. 0.6 CEUs. \$90. Oct. 14 and 21. Wed., 6-9 p.m. Rhodes S121. Instructor: Stephanie Jacques.

Microsoft Applications

Microsoft Office 2007

Receive an overview of Word (word processing), Excel (spreadsheet), Access (database), and PowerPoint (presentation software), learning the basics of linking information between them, in this hands-on class. Students should have a basic knowledge of Windows and bring a memory stick or other means of saving files to each class. Credit does not apply toward integrative studies or major. May be retaken with instructor permission.

CS-110-W1C. 1 credit. Nov. 6 and 7. Fri., 5-9:30 p.m. and Sat., 8:30 a.m.-6 p.m. Rhodes S163. Instructor: Heather Jasmin.

Microsoft Excel 2007

Hands-on introduction to spreadsheets using Microsoft Excel 2007. Basic Excel commands, including formatting, charting, databases, printing, and an overview of macros, are included. Students should have basic knowledge of Windows and bring a memory stick or other means of saving files to each class. Credit does not apply toward integrative studies or major. May be retaken with instructor permission.

CS-110-W2C. 1 credit. Nov. 20 and 21. Fri., 5-9:30 p.m. and Sat., 8:30 a.m.-6 p.m. Rhodes Hall S163. Instructor: Heather Jasmin.

Microsoft Access 2007

New users of the PC database Microsoft Access learn about relational database concepts, becoming familiar with basic tools for creating a database, entering and editing data, designing tables and fields, sorting and editing data, designing tables and fields, sorting, basic forms, and queries. Students learn to build the most common, useful types of queries and reports. Students should have basic knowledge of Windows and bring a memory stick or other means of saving files to each class. Credit does not apply toward integrative studies or major. May be retaken with instructor permission.

CS-110-W3C. 1 credit. Dec. 4 and 5. Fri., 5-9:30 p.m. and Sat., 8:30 a.m.-6 p.m. Rhodes Hall S163. Instructor: Heather Jasmin.

Sign Language

Basic Sign Language

Introductory-level course studying American Sign Language and deaf culture. Students are introduced to various manual communication systems.

EDSP-290-W1C. 1 credit. Sept. 18 and 25, Oct. 2, 23, and 30. Fri., 6-8:50 p.m. Location TBD. Instructor: Janet Parker.

Intermediate Sign Language

Building upon material presented in Introductory Sign Language, emphasis is on enhanced expressive/receptive abilities. Prerequisite EDSP-290 or instructor permission.

EDSP-490-W1C. 1 credit. Nov. 6, 13, and 20, and Dec. 4 and 11. Fri., 6-8:50 p.m. Location TBD. Instructor: Janet Parker.

Wellness

Health and Wellness

Overview using a balanced, integrated, holistic model of health and exploration of the dimensions of wellness focusing on self-assessment and development of critical thinking and behavior skills to support personal awareness and well being.

HLSC-101-02C. Mon. and Wed., 6-7:45 p.m. Joslin 108. Instructor: Christine Burke.

HLSC-101-05C. Tues. and Thurs., 6-7:45 p.m. Joslin 303. Instructor: TBD.

HLSC-101-07C. Mon. and Wed., 4-5:45 a.m. Joslin 303. Instructor: TBD.

HLSC-101-08C. Tues. and Thurs., 4-5:45 p.m. Joslin 303. Instructor: Tiffany Mathews.

Writing

Grant Writing

Learn to write successful grant proposals to public and private funding sources. Emphasizes the three phases of the proposal process: planning, research, and writing. Participants apply skills to a funding project of their choice.

EDUC-595-W3C. 1 credit. Sat., Oct. 24 and 31 and Nov. 7, 9 a.m.-3 p.m. Location TBD. Instructor: Bennett Daviss.

Courses for Business People

Register now for fall classes • Classes begin August 31

Four easy ways to register today!



Telephone

Call 603-358-2290 or 800-KSC-1909.
Have your Visa or MasterCard information ready.



In Person

Visit the Continuing Education Office, first floor of Elliot Center.



E-mail

Visit our website, www.keene.edu/conted, and look for a link to the registration form.



Fax

Fax your registration request to 603-358-2569.

Questions?

Call the Continuing Education office for deadlines at 603-358-2290.

This newsletter is a sampling of the many courses available to you this fall, at a reasonable cost, at Keene State. Register now through August 28 for fall classes beginning August 31. Registration for weekend and other short courses and online courses is ongoing.

Keene State College – Your Source for Online Education! Complete an online program and earn a certificate or take an online, noncredit course – *your choice!*

Certificate Programs

Offering quality and convenience of anytime, anywhere learning, the self-paced programs offer web-based learning. Most programs can be completed in less than six months. Books, lessons, quizzes, and assignments are included. Grades combine computer-graded tests and an instructor's evaluation of your work. There are more than 160 courses in seven different categories available.

For a complete listing of programs, visit www.keene.edu/conted/gatlin.cfm.

Online Courses

Convenient, affordable, and effective, Keene State's instructor-facilitated noncredit online courses are highly interactive. With more than 360 ed2go courses in 29 different areas of study, you have hundreds of engaging online courses from which to choose. Hallmarks are patient, caring instructors; lively discussions with fellow students; and practical information you can put to immediate use. Most courses are \$99 each. The next session runs from August 19 to October 9.

For details, check www.ed2go.com/keene.

Open Source Academy: Drupal

Many companies are moving to open source software to save money while decreasing reliance on a single company for their software needs. Drupal is one of the most in-demand open source content management systems, supporting websites of large corporations to small personal webpages. Learn to build a professional-looking website in Drupal, complete with content management system, and how to install, configure, and theme Drupal. You can take your fully configured website back to the office at the end of the course.

NCCS-290-N1C. 4 CEUs. \$1,500. Neil Giarratana. Mon.-Fri., Sept. 28-Oct. 2, 8 a.m.-5 p.m. CE Lab.