

**KEENE STATE ALUMNI BOARD MEETING  
MINUTES  
9/13/08**

**Present**

<b>Tori Berube</b>	<b>Andrea Drake</b>	<b>Sue Fortier</b>
<b>David Gagne</b>	<b>Helen Giles-Gee</b>	<b>Linda Lacey</b>
<b>Ian Lord</b>	<b>Dan Saucier</b>	<b>Craig Sheil</b>
<b>Roland Stoodley</b>		<b>Ed Wojenski</b>

**Absent**

<b>Molly Dunne</b>	<b>Dana Hilliard</b>	<b>Christine Leland</b>
<b>John Moody</b>	<b>James Murphy</b>	<b>Brian Parda</b>

**Staff Present**

<b>Patty Farmer</b>	<b>Kay MacLean</b>
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**I. Call to Order/Roll Call**

Introduction of new and returning Board Members

**President Gagne**

**II. Approval of Minutes from March 31, 2008**

Motion was made by Roland Stoodley, seconded by Ed Wojenski and passed unanimously to accept minutes as presented.

**III. President's Report**

**Helen Giles-Gee, President**

**Student Enrollment**

Very high this year as well as student retention.  
More students electing to stay on campus  
Future intent to reduce and better manage enrollment to ensure quality provided.

**State of Budget**

New Hampshire 50<sup>th</sup> in size of appropriation nationally  
Keene State received a 4.4% increase  
Last year had a cut of \$2 mil but could take from reserves  
Bulk of revenue comes from tuition and fees

**Advancement Division Infrastructure**

Failed first attempt to hire VP for Advancement  
Trustees responded to needs of additional staffing for the division and to increase wage for the VP to make more competitive  
Search now underway and have over 30 qualified candidates  
Currently looking at several options for someone to serve as interim Director of Development with intent to get someone into that position as soon as possible.

**Alumni Center**

2007 authorized to go forward with projected cost of \$6 mil. Design met with objections for the city and heritage commission. Hired a consultant and report found need for changes in design to better fit into existing neighborhood.  
Total cost moved from original \$6 mil to over \$8 mil.

### **Expo Center**

Invited many interested parties to discuss and plan including City Manager, Mayor, Rotary College Representatives, Cheshire Ice Hockey Representatives, Economic Development people.

Hired consultant and issued a report

Now on phase 2 with city

Cheshire Ice Arena being closed within year

### **III. Alumni Trustee Report**

**John Moody**

Not available

### **IV. Report of the Director of Alumni and Parent Relations**      **Patty Farmer DOA/PR**

**Budget** - working on internal operational budget that is now independent from the Development Department budget as well as budget for unrestricted account.

**Meeting on collaborations with departments including Student Affairs, Academic Affairs and Career and Academic Advising.**

**Homecoming** to include Alumni Center land dedication on Saturday, October 25<sup>th</sup>.

**Centennial Committee Steering Committee** – We are responsible for planning the Business After Hours on March 18<sup>th</sup> and Grand Reunion the first weekend in June.

Parent and Family Weekend with Legacy Brunch

**Online services status** – Evan Young moved from the Development Department to Online Services. He will be overseeing all of that and we are scheduled for a launch in the near future.

### **V. Executive Committee – Budget Update**

**President Gagne**

**Budget Review Adhoc Committee** - Report was received by the Executive Committee. It is now being reviewed by them. They report at the next meeting. Some of their recommendations have been incorporated into the proposed budget for this year.

**Proposed Budget** was presented. Motion to accept as presented was made by Roland Stoodley, seconded by Carment Trafton.

Patty Farmer added that the College President is providing us an additional \$10,000. for our outreach activities in return for a shift in our allocation of the same amount for a temporary position to complete this year (Mark Reynold's previous position).

Following a lengthy discussion Sue Fortier called the Question, Motion was voted on and passed.

### **VI. Blackboard Communications Presentation**

**Patty Farmer**

It is our intention to make Blackboard available to all Alumni Board Members.

Board documentation, communication, minutes and committee work can be made available on this site.

### **VII. Old Business/New Business/Upcoming Events**

**President Gagne/Patty Farmer**

**Committee Assignments were announced**

**Homecoming and Alumni Center Land Dedication on Saturday, October 25<sup>th</sup>.** Please volunteer to be there and help.

**Adjournment 12:05 Lunch and Working Committee Meetings**

**End no later than 1:30 PM      Next Board Meeting: Saturday, November 8, 2008**