

Academic Honor Society Enrichment Funding Requests

Purpose: The purpose of funding is to promote an intellectual environment in which students extend the reach of their academic experiences.

Enrichment activities are defined by the mission of each academic honor society. However, there must be an academic component for any activity or event to be funded. Individual or society projects that are funded must be related to the discipline.

Criteria for requesting enrichment funding:

1. Consideration is given to projects that show potential of promoting academic excellence and enhancing the academic dimensions of the College.
2. Objectives of the activity or event must be identified.
3. Benefits for students must be identified.
4. The proposal must be signed by an advisor **and** the president of the honor society making the request.
5. The proposal may be from an individual honor society, from the Council of Academic Honor Societies, or may be a joint proposal from two or more honor societies.
6. An itemized budget must be included with the proposal.

Deadlines: Proposals will be reviewed by the Academic Enrichment Funding Committee four times during the academic year on the following deadline schedule:

during the fall semester - the first Fridays in October and November

during the spring semester – the first Fridays in February and March

Proposals must be submitted to Donna Ward in the Academic Enrichment Program Office (Hale Building)

Acknowledgment: In the publicity materials for the event, please acknowledge the support of the Academic Enrichment Program as follows: (Name of event) is made possible in part through support of the Academic Enrichment Program.

Proposal for Enrichment Activity Funding

A. Information

Activity: _____

Sponsored By: _____

Date, Time and Location of Activity: _____

Cost of Activity: _____

If this request is for students participating in an off-campus event, please indicate how many students will be participating.

Other Funding Sources Available or Received:

Funding Source (s): _____ Amount: \$ _____

Amount Requested for this enrichment activity: \$ _____

Date Submitted: _____

Honor Society President Name (Please Print) _____

Signature _____ Phone: _____

Local Address: _____

E-mail: _____

Advisor Name (Please Print) _____

Signature _____ Phone: _____

Mailstop: _____

Please attach your responses to the questions and items in section B on the next page.

B. Questions/Items to be Addressed:

1. Please describe how this activity/event promotes academic excellence and/or enhances the quality of student academic life.
2. Please identify the objectives of the activity.
3. Please identify the benefits for students in your and other Honor Societies.

C. Attach an Itemized Budget