

## Elementary Education

### Spring 2017 Student Teaching and TK20 Schedule

#### **Unit-wide Student Teaching Field Placement Attendance Requirements (Approved 5/2012) Early Childhood, Special Education, Elementary Education, Secondary, K-12**

- Meets state certification requirements for time in the classroom.
- A student teacher must complete a minimum of 66 days for a semester placement, and 33 days for a quarter placement.
- Students are expected to attend student teaching every day of their field placement unless their placement school is not in session due to weather or other cancellation.
- Students follow the placement school calendar and teacher contract hours. The start and end dates of student teaching are set by Keene State College and except for secondary education programs, are 'book-ended' by on-campus seminar sessions.
- All absences must be reported to the supervisor (college or site supervisor) and the cooperating teacher prior to the absence. The supervisor (college or site supervisor) is responsible for maintaining attendance records.
- If a student teacher's attendance drops below the 66/33 day expectation, the supervisor, with input from the cooperating teacher and the seminar instructor, will determine the number of days that must be made up, based upon the student's demonstration of competencies and will communicate the number of days to the Field Experience Coordinator in the Educator Preparation Office.
- Make-up days may be added to the end of the placement if the supervisor deems it necessary to ensure a student's demonstration of competencies. Student teachers should direct questions regarding absences/make-up days to their supervisor (college or site supervisor).
- Non-compliance with this policy could result in the removal from a placement.

Friday, January 6, 2017	Student Teaching Seminar-9:00-3:30
Monday, January 9, 2017	Student Teaching Begins
Tuesday, February 7, 2017	Student Teaching Seminar, time 12:30 – 4:00pm
Thursday, March 23, 2017	Student Teaching Seminar, time 12:30 – 4:00pm
Tuesday, April 11, 2017	Student Teaching Seminar, time 12:30 – 4:00pm
Friday, April 28, 2017	Last day in the schools for student teachers
Monday, May 1, 2017	Student Teaching Seminar-9:00-3:30
Tuesday, May 2 – Friday, May 5	Make up time – if needed
Friday, May 5, 2017	Fourth Quarter Ends
Friday, May 12, 2017	Cooperating Professional TK20 Evaluations Due for Student Teachers

Cooperating Teacher stipends will be issued following required Tk20 evaluation submissions, if submitted no later than May 12, 2017.