

INDIVIDUALIZED MAJOR

An individualized major is composed of an interdisciplinary program of studies, appropriately designed to: 1) to enhance the student's ability to integrate and synthesize content and/or method from two or more academic disciplines; and 2) to satisfy an individual student's educational interests or career objectives. It must be identified by a title and a combination of courses that is different from existing undergraduate majors and outcomes. Like all students at Keene State College, those pursuing Individualized majors are expected to declare by the time they have accumulated 60 credits.

The minimum number of degree credits is 120 for a Bachelor of Arts and 124 for a Bachelor of Science, with a **minimum of 44 credits in the Integrative Studies** program and a **minimum of 36 credits in major courses**. A minimum of 25% of major course work must be completed at KSC. Individualized major requirements are established by the student in consultation with a faculty advisory committee, subject to approval by the Associate Provost.

PROCESSING THE INDIVIDUALIZED MAJOR:

- Advisory Committee: the student selects an Advisor of Record for the principal discipline and an additional faculty member from each additional discipline involved in the individualized major; all advisory committee members must be full-time faculty.
- A meeting of the committee is called to discuss the proposed major and to assist the student in designing the program of studies. It is important in this meeting for faculty and student to identify the program outcomes. These outcomes must reflect what the student will demonstrate he or she knows (content) and what he or she will be able to do (intellectual and professional skills).
- The proposed Individualized Major must be signed by the student and co-signed by members of the Advisory Committee prior to approval by the Associate Provost.

- Copies of the approved proposal will be distributed to the student, each member of the advisory committee and the Registrar. The original will be retained in the Office of the Associate Provost.
- Revisions – any revisions to the major must be approved by advisors and the revision form must be submitted to the Associate Provost.

PROGRAM REQUIREMENTS:

Each program is divided into Integrative Studies Program requirements, major requirements and electives, outlined below.

Integrative Studies Program Requirements

(minimum 44 credits)

Major Requirements

(minimum 36 credits)

Individualized major requirements must:

- **include student learning outcomes** that reflect knowledge and intellectual skills that will be demonstrated as a result of completing the major;
- consist of a minimum of 36 credits, of which 20 credits must be at the 300 or higher level;
- include courses from a minimum of **two academic disciplines** with a combination of **five courses** (minimum 20 credits) in one discipline and a minimum of **four courses** (minimum of **16 credits**) in another discipline; and may include a **maximum of 12 credits of Independent Study** courses.

If a student chooses to complete an Individualized Major as a second major, a **maximum of eight credits** from the original major may be applied to the Individualized Major.

Electives:

Select courses to reach a total of 120 credits for Bachelor of Arts (BA) and 124 credits for a Bachelor of Science (BS) degree. Electives are selected by the student and are usually related to personal and professional interests.

Degree Requirements:

120-124 credits

(See attached Program Planning Sheet.)

INDIVIDUALIZED MAJOR PROPOSAL

Title of Individualized Major:

(Be brief, but descriptive. The title will appear on your diploma. Titles cannot replicate an existing major offered at Keene State)

GENERAL INFORMATION:

Name: _____ ID#: _____
Last First MI

Local Address:

Street: _____

City: _____ State: _____ Zip Code: _____

Phone: _____

E-Mail Address: _____

Permanent Address:

Street: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Fax: _____

Alternate E-mail Address: _____

Date of Proposal Submission: _____

Expected Date of Program Completion: _____

Degree: Please indicate whether you are pursuing a:

- Bachelor of Arts Degree (BA)
- Bachelor of Science Degree (BS)

PROGRAM OUTCOMES and ASSESSMENT: Please identify your outcomes on a separate sheet of paper using word processing.

1. **Content Outcomes:** Identify what you are expected to know and understand as a result of this interdisciplinary/multidisciplinary major. Outcomes should reflect important content knowledge and understanding in each discipline and also reflect interdisciplinary or multidisciplinary content and understanding.
2. **Intellectual Skill Outcomes:** Identify relevant intellectual skills you are expected to be able to demonstrate as a result of completing this major. Intellectual skills include: writing, critical thinking, creative thinking, reading, quantitative reasoning, information literacy, critical dialogue and/or oral or presentation skills, media fluency...
3. **Please explain how these outcomes will be assessed and who will assess them.**

RATIONALE FOR PROPOSAL:

In a paragraph or two, explain your reasons for designing this Individualized Major. Please prepare your rationale on a separate sheet of paper using word processing; be sure your statement is representative of college-level writing.

INDIVIDUALIZED MAJOR

Bachelor of Arts or Science

(120-124 cr)

*Meet with your faculty advisor to discuss your academic plans.
This sheet is for general advising purposes only.*

MAJOR REQUIREMENTS (minimum 36 credits in two or more disciplines – a minimum of 5 courses in one discipline and 4 courses in a second discipline)

List approved courses below. Identify courses using the appropriate disciplinary prefix, number and course title, and check appropriate boxes. Please group courses by disciplinary area.

Check all appropriate boxes:

Note: Some may fulfill more than one requirement.

	1st Disc. (min. 20 cr)	2nd Disc. (min. 16 cr)	300+ Level (min. 20 cr)	Ind. Study (max. 12 cr)
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Total Credits: _____

I-prefixed courses may also be used to fulfill Integrative Studies requirements; credits count once.

Integrative Studies Program (ISP) Requirements: 44 cr

Keene State College

2009-2010 Catalog

Integrative Studies classes will make up one-third of your undergraduate education. With both lower- and upper-level requirements, these classes are meant to be taken across your four years. Don't just fill in the blanks; look for classes that intrigue you.

Foundations

- ITW:** Thinking & Writing *(Take in either your first or second semester.)*
- IQL:** Quantitative Literacy *(Take within your first three semesters.)*

Perspectives

*Only one course in any single discipline can be used to fulfill your Integrative Studies requirements within the **Perspectives** area. Disciplines are shown below in **BOLD** (such as **INBIO**) and may appear in more than one category (such as **IAENG** and **IHENG**). Write the course number and title of the classes you are taking in the spaces below. To review majors, courses and additional information, go to the on-line catalog: www.keene.edu/catalog.*

IA: Arts – *One course beginning with IA: IAART, IAENG, IAMU or IATAD.*

IH: Humanities – *Two courses in two different disciplines beginning with IH: IHAMST, IHCOMM, IHENG, IHFILM, IHFR, IHGER, IHHGS, IHHIST, IHJRN, IHPHIL, IHSP.*

_____ _____

IA/IH: *One additional course in either Arts or Humanities in a discipline not used above.*

IN: Natural Sciences – *Two courses in two different disciplines beginning with IN: INASTR, INBIO, INCHEM, INGEOL, INMET or INPHYS.*

_____ _____

IS: Social Sciences – *Two courses in two different disciplines beginning with IS: ISANTH, ISECON, ISGEOG, ISPOSC, ISPYSC or ISSOC.*

_____ _____

Interdisciplinary

II: *One course in any discipline (even if already used in Perspectives) beginning with II:*

NOTE: *In ISP, all students must complete a minimum of 28 credits at the 100-200 level and a minimum of 8 credits at the 300-400 level. A total of 24 100-200 level ISP credits (including both ITW and IQL) must be completed before taking a 300-400 level class.*

APPROVALS:

Name (please print)

Signature

Date

Student

Advisor of Record-Principal Discipline

Faculty Advisor-Secondary Discipline

Faculty Advisor-Additional Discipline (*a third discipline is not required*)

Associate Provost

Revisions to the Major

Changes made to the individualized major must be identified in writing, signed by advisors, and submitted to the Associate Provost. The student must submit a copy of the change in requirement form to the Auditor in the Registrar's Office for her records.

The following changes to my individualized major have been approved by my advisors.

Name: _____ ID #: _____

Removing: _____

Adding: _____

Date: _____

Faculty Advisor Signatures:

1. _____
Name Signature

2. _____

3. _____